

CHECKLIST



GREEK LIFE

NEW MEMBER EDUCATION PLAN

The Greek Life Office expects for New Member Educators to prepare the following information for their respective New Member Education plans. Once plans are submitted, they will be reviewed by the council coordinators. Communication about the plans will be done through AUinvolve.

ANTI-HAZING POLICY

- A clear communication plan to address the organization's anti-hazing policy to members and prospective members. Examples include anti-hazing policy documents, providing details, communication plans, etc.
- A clear enforcement process or policy indicating zero tolerance for hazing. Examples include sharing national as well as Auburn University policies on anti-hazing, providing resources to report hazing, etc.

ALCOHOL POLICY AT RECRUITMENT OR INTAKE EVENTS

- A clear communication plan to address the organization's alcohol policy to members and prospective members. Examples include reviewing expectations, rules, or policies, while providing details of a communication plan, etc.
- A clear enforcement process or policy indicating zero tolerance for alcohol at recruitment or intake events. Examples include enforcement of policies through standards or judicial processes, providing details of a communication plan, etc.

NEW MEMBER PLAN

- New member education meeting schedule
- New member education meeting outline of education topics
- Initiation dates, times, and locations
- Big Brother / Big Sister plans
- New member retreat
- New member retreat outline of activities
- Expectations or requirements of new members (i.e. study hours, house hours, mealtimes)

ADDITIONAL CONSIDERATIONS

- Big/little week information
- Bid night information and schedule
- Interest meetings
- New member presentation show (date, time, and location)
- Space reservation
- House hours