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Greek Life Overview

Greek Life Mission:
The mission of Greek Life is to serve as an advocate and resource for the Greek community and provide our students with opportunities for personal growth and development.

Greek Life Services:
Greek Life offers many services to our chapters and councils. A few are listed below:
- Training, advising, and mentoring student leaders
- Advisor support, training, and communication
- Event management
- Enforce university and council policies and procedures
- Review new member programs and plans
- Execute recruitment and growth initiatives for councils
- Operate IFC, NPHC, MGC, and PAN council systems, processes, programming
- Support chapter systems, processes, programming
- Process necessary paperwork, fees, and assessment reports
- Engage and encourage Auburn students to join Greek Life through orientation
- Provide grade report information
- Promote and communicate Auburn University resources to chapters and councils
- Leadership development through Greek programs
- Limited financial assistance for chapter development

Greek Life Annual Programs:
- Greek Leadership Summit
- Greek Officer Advancement Training
- Event Management Training Sessions
- Installation Banquet
Greek Life Staff:
The Greek Life staff is a dynamic group of professionals with more than 20 years of combined experience working with fraternity and sorority organizations. Students can reach any staff member by contacting the Greek Life Office, or by reaching out to the following staff members.

Greek Life Contact Information:
Greek@auburn.edu
334-844-4600

Greek Life Office Location:
Student Center
255 Heisman Drive, Suite 1330
Auburn, Alabama 36849

<table>
<thead>
<tr>
<th>Title</th>
<th>Name</th>
<th>Chapter</th>
<th>Email</th>
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<tbody>
<tr>
<td>Associate Vice President- IFC</td>
<td>Lady Cox</td>
<td>Chi Omega</td>
<td><a href="mailto:Lady@auburn.edu">Lady@auburn.edu</a></td>
<td>334-844-1304</td>
</tr>
<tr>
<td>Assistant Director- Event &amp; Facility Management</td>
<td>Lindsay Ollis Holdren</td>
<td>Alpha Xi Delta</td>
<td><a href="mailto:Lao0009@auburn.edu">Lao0009@auburn.edu</a></td>
<td>334-844-1989</td>
</tr>
<tr>
<td>Coordinator- NPHC, MGC</td>
<td>Benard Goins</td>
<td>Omega Psi Phi, Fraternity Inc.</td>
<td><a href="mailto:Btg0016@auburn.edu">Btg0016@auburn.edu</a></td>
<td>334-844-4616</td>
</tr>
<tr>
<td>Coordinator- Panhellenic</td>
<td>Savanna Ewers</td>
<td>Gamma Phi Beta</td>
<td><a href="mailto:Sze0028@auburn.edu">Sze0028@auburn.edu</a></td>
<td>334-844-4595</td>
</tr>
<tr>
<td>Administrative Assistant</td>
<td>Sue Walker</td>
<td>Phi Sigma Sigma</td>
<td><a href="mailto:Sjw0023@auburn.edu">Sjw0023@auburn.edu</a></td>
<td>334-844-4600</td>
</tr>
<tr>
<td>Graduate Assistant</td>
<td>Dylan Hebert</td>
<td>Sigma Chi</td>
<td><a href="mailto:Djh0054@auburn.edu">Djh0054@auburn.edu</a></td>
<td>334-844-4600</td>
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<tr>
<td>Graduate Assistant</td>
<td>Ella Welch</td>
<td>Chi Omega</td>
<td><a href="mailto:Efw0007@auburn.edu">Efw0007@auburn.edu</a></td>
<td>334-844-4600</td>
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Council Information

The Auburn Greek community consists of four councils, over 50 active chapters, and close to 8000 students. Greek Life believes that there is a place for all students in one of our Greek councils.

Interfraternity Council (IFC)
- Established
- 26 fraternities
- 23 chapters with chapter housing
- Instagram: @auburnifc

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<tr>
<td>President</td>
<td>Ben Porter</td>
<td>Alpha Tau Omega</td>
<td><a href="mailto:Bdp0036@auburn.edu">Bdp0036@auburn.edu</a></td>
</tr>
<tr>
<td>Executive Vice President</td>
<td>Hayes Daly</td>
<td>Sigma Nu</td>
<td><a href="mailto:whd0011@auburn.edu">whd0011@auburn.edu</a></td>
</tr>
<tr>
<td>Vice President of Risk Management</td>
<td>Sam Looney</td>
<td>Theta Chi</td>
<td><a href="mailto:scl0028@auburn.edu">scl0028@auburn.edu</a></td>
</tr>
<tr>
<td>Vice President of Administration</td>
<td>Terrell Draper</td>
<td>Kappa Alpha Order</td>
<td><a href="mailto:tdw0034@auburn.edu">tdw0034@auburn.edu</a></td>
</tr>
<tr>
<td>Vice President of Recruitment</td>
<td>Ryan Early</td>
<td>FarmHouse</td>
<td><a href="mailto:cre0018@auburn.edu">cre0018@auburn.edu</a></td>
</tr>
<tr>
<td>Vice President for New Member Education</td>
<td>Thomas Summers</td>
<td>Phi Gamma Delta</td>
<td><a href="mailto:tws0023@auburn.edu">tws0023@auburn.edu</a></td>
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Multicultural Greek Council (MGC)
- Established 2019
- 1 sorority
- 1 fraternity
- Instagram: @aumgc

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<tbody>
<tr>
<td>President</td>
<td>Sid Suresh</td>
<td>Omega Delta Phi</td>
<td><a href="mailto:Szs0254@auburn.edu">Szs0254@auburn.edu</a></td>
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Panhellenic Council (PAN)
- Established 1929
- 18 sororities
- 18 chapters with chapter rooms in the sorority village
- Instagram: @au_panhellenic

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<tr>
<td>President</td>
<td>Caroline Green</td>
<td>Phi Mu</td>
<td><a href="mailto:cgg0029@auburn.edu">cgg0029@auburn.edu</a></td>
</tr>
<tr>
<td>Vice President of Administration</td>
<td>Maggie McDuffa</td>
<td>Kappa Delta</td>
<td><a href="mailto:mgm0082@auburn.edu">mgm0082@auburn.edu</a></td>
</tr>
<tr>
<td>Vice President of Recruitment</td>
<td>Sydney Bowdoin</td>
<td>Delta Zeta</td>
<td><a href="mailto:stb0043@auburn.edu">stb0043@auburn.edu</a></td>
</tr>
<tr>
<td>Executive Vice President</td>
<td>Madeline Lewis</td>
<td>Alpha Chi Omega</td>
<td><a href="mailto:mel0085@auburn.edu">mel0085@auburn.edu</a></td>
</tr>
<tr>
<td>Vice President for Finance</td>
<td>Riley McIntyre</td>
<td>Alpha Gamma Delta</td>
<td><a href="mailto:ram0096@auburn.edu">ram0096@auburn.edu</a></td>
</tr>
<tr>
<td>Vice President for Public Relations</td>
<td>Braxton (BB) Rich</td>
<td>Alpha Omicron Pi</td>
<td><a href="mailto:bbr0006@auburn.edu">bbr0006@auburn.edu</a></td>
</tr>
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National Pan-Hellenic Council (NPHC)
- Established 1995
- 2 sororities
- 3 fraternities
- NPHC Chapter Room
- Instagram: @aunphc

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<th>Title</th>
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<th>Email</th>
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<tr>
<td>President</td>
<td>Dontavious (DT) Hill</td>
<td>Phi Beta Sigma</td>
<td><a href="mailto:Dmh0040@auburn.edu">Dmh0040@auburn.edu</a></td>
</tr>
<tr>
<td>Vice President of Administration</td>
<td>Kedarrius Jenkins</td>
<td>Alpha Kappa Alpha</td>
<td><a href="mailto:Tjh0073@auburn.edu">Tjh0073@auburn.edu</a></td>
</tr>
<tr>
<td>Vice President of Conduct &amp; Recruitment</td>
<td>Jefferey Turnipseed</td>
<td>Alpha Phi Alpha</td>
<td><a href="mailto:Jzt0059@auburn.edu">Jzt0059@auburn.edu</a></td>
</tr>
<tr>
<td>Executive Vice President</td>
<td>Trinitee Hughley</td>
<td>Alpha Kappa Alpha</td>
<td><a href="mailto:tjh0072@auburn.edu">tjh0072@auburn.edu</a></td>
</tr>
<tr>
<td>Vice President for Finance</td>
<td>Brittany Ransom</td>
<td>Delta Sigma Theta</td>
<td><a href="mailto:Blr0025@auburn.edu">Blr0025@auburn.edu</a></td>
</tr>
</tbody>
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Greek Program Board (GPB)
The Greek Program Board is a newly established group of council leaders dedicated to hosting Greek events, sharing resources, and connecting students to the Auburn Greek experience. This board is made up of members of each council. There are appointed members from each council, as well as members selected through an application process.

<table>
<thead>
<tr>
<th>Title</th>
<th>Name</th>
<th>Chapter</th>
<th>Email</th>
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<tbody>
<tr>
<td>Greek Program Board Member</td>
<td>Georgia Mock</td>
<td>Alpha Omicron Pi</td>
<td><a href="mailto:gmm0054@auburn.edu">gmm0054@auburn.edu</a></td>
</tr>
<tr>
<td>Greek Program Board Member</td>
<td>Brooke Gordon</td>
<td>Kappa Kappa Gamma</td>
<td><a href="mailto:Rbg0019@auburn.edu">Rbg0019@auburn.edu</a></td>
</tr>
<tr>
<td>Greek Program Board Member</td>
<td>Ainsley Neil</td>
<td>Chi Omega</td>
<td><a href="mailto:acn0032@auburn.edu">acn0032@auburn.edu</a></td>
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# Chapter Facility Addresses

<table>
<thead>
<tr>
<th>Chapter</th>
<th>Street / P.O Box</th>
<th>City, State</th>
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<tbody>
<tr>
<td>Alpha Gamma Rho</td>
<td>831 Lem Morrison Drive</td>
<td>Auburn, AL</td>
<td>36849</td>
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<tr>
<td>Alpha Sigma Phi</td>
<td>891 Lem Morrison Drive</td>
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<tr>
<td>Alpha Tau Omega</td>
<td>926 West Magnolia Avenue</td>
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<tr>
<td>Beta Upsilon Chi</td>
<td>930 Lem Morrison Drive</td>
<td>Auburn, AL</td>
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<tr>
<td>Chi Phi</td>
<td>319 North College Street</td>
<td>Auburn, AL</td>
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<tr>
<td>Delta Chi</td>
<td>530 Biggio Drive</td>
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<tr>
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<tr>
<td>Delta Tau Delta</td>
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<tr>
<td>Farmhouse</td>
<td>552 West Thach Avenue</td>
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<tr>
<td>Kappa Alpha Order</td>
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<td>Lambda Chi Alpha</td>
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<td>Theta Chi</td>
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## Panhellenic Council

<table>
<thead>
<tr>
<th>Chapter</th>
<th>Street / P.O Box</th>
<th>City, State</th>
<th>Zip</th>
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<tbody>
<tr>
<td>Alpha Chi Omega</td>
<td>201 Wire Road, Mailbox #12</td>
<td>Auburn, AL</td>
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<tr>
<td>Alpha Delta Pi</td>
<td>201 Wire Road, Mailbox #5</td>
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<tr>
<td>Alpha Gamma Delta</td>
<td>201 Wire Road, Mailbox #6</td>
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<tr>
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<td>201 Wire Road, Mailbox #3</td>
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<tr>
<td>Alpha Xi Delta</td>
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</tr>
<tr>
<td>Chi Omega</td>
<td>201 Wire Road, Mailbox #1</td>
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<tr>
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<td>Pi Beta Phi</td>
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<td>201 Wire Road, Mailbox #18</td>
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<tr>
<td>Zeta Tau Alpha</td>
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## National Pan-Hellenic Council

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<tbody>
<tr>
<td>Alpha Kappa Alpha</td>
<td>255 Heisman Drive, Suite 1330</td>
<td>Auburn, AL</td>
<td>36849</td>
</tr>
<tr>
<td>Alpha Phi Alpha</td>
<td>255 Heisman Drive, Suite 1330</td>
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<td>Omega Psi Phi</td>
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<tr>
<td>Phi Beta Sigma</td>
<td>255 Heisman Drive, Suite 1330</td>
<td>Auburn, AL</td>
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## Multicultural Greek Council

<table>
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<th>Street / P.O Box</th>
<th>City, State</th>
<th>Zip</th>
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</thead>
<tbody>
<tr>
<td>Kappa Delta Chi</td>
<td>255 Heisman Drive, Suite 1330</td>
<td>Auburn, AL</td>
<td>36849</td>
</tr>
<tr>
<td>Omega Delta Phi</td>
<td>255 Heisman Drive, Suite 1330</td>
<td>Auburn, AL</td>
<td>36849</td>
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</table>
Greek Life Membership Standards

Student Standards
Active membership in a social fraternity or sorority is limited to current undergraduate students at Auburn University. Candidates for membership must be enrolled full-time (12 or more hours) at Auburn University at the time of joining the organization.

Chapter Standards
All fraternities and sororities at Auburn University must comply with the following chapter standards. Note: many of these standards are required as outlined in the Auburn University Student Organization Policy. All chapters must:

1. **Have Inter/national fraternity or sorority recognition**
   - Chapters must be a recognized chapter of an inter/national fraternity or sorority. Students must be enrolled in at least 12 hours at Auburn University.
   - Chapters must follow the standards and training of their inter/national fraternity or sorority.

2. **Manage membership**
   - Chapters must maintain an accurate roster that includes at least 10 full-time currently enrolled Auburn University students or participate in recruitment/intake annually.
   - Participate in a formal recruitment/intake program every academic year.

3. **Provide chapter information to Greek Life**
   *The following information must be submitted every semester.*
   - Roster of membership, including new members
   - Chapter officer and advisor contact information
   - New member education plan
   - Membership costs
   - Service hours, including member and location
   - Philanthropic support, including how much donated and to where
   - Grade release forms for each member
   - Hazing policy acknowledgement for each member
   - Proof of liability insurance for the organization

4. **Participate in Greek Life meetings and trainings**
   - Chapter presidents must meet with their Greek Life advisor at least once per semester.
   - Chapter presidents must attend the Greek Leadership Summit.
   - Chapter executive officers must attend the Greek Officer Advancement Training.
   - Chapter leaders must participate in council meetings.

5. **Manage chapter finances**
6. **Have an active chapter advisor**
   - The advisor must maintain regular contact and involvement with the chapter officers.
   - The advisor must provide support for the daily operations of the chapter.
   - The advisor must be knowledgeable about and assist the organization in upholding policies and procedures for both the university and the inter/national organization.
   - The advisor must assist with the administration of the financial affairs of the organization.

7. **Register events**
   - All fraternity and sorority events must be registered in AUinvolve at least 7 school days prior to the event.

8. **Manage their property**
   - Fraternities and sororities with property (chapter houses, etc.) are required to have property insurance.
   - Chapters must comply with the fire and life safety standards applicable to their facility. This includes:
     - Attending fire and life safety training.
     - Comply with fire and life safety inspection.
     - Complete fire and life safety violations to the standards of Auburn University and the City of Auburn.

9. **Notify Greek Life of emergencies**
   - Any time an emergency team, or “flashing lights” vehicle visits a fraternity or sorority event or member(s), chapter leadership should notify Greek Life.
   - Note: This policy is always applicable, day and night at any time.
2022 Greek Life Important Dates:

January 11: Greek Leadership Summit

January 12: First day of class

January 12: Event Submission How-To Party

January 13: Fire Life Safety Training (IFC groups with chapter facilities)

January 14: Send preliminary grade reports to chapters for review

January 15: Re-Registration complete by organizations at Greek Leadership Summit

January 15: Chapter contact information due

January 18: Beginning of the semester roster updates are due. (Panhellenic needs to have these completed within the first 5 class days)  
Note: Please update rosters in your AU Box folder dedicated for roster management. All who need access to Box to edit rosters must have a 2022 confidentiality agreement signed before they may gain access.

January 19: Event Submission How-To Party

January 25: Signed acknowledgments due (Chapter President and Chapter Advisor)  
Confidentiality Acknowledgement to Receive Member Grades  
Hazing Law and Policy Acknowledgement  
Note: Chapter Presidents should complete these forms in their President Path on AUinvolve. Chapter Advisors should complete these forms through a PDF document. Anyone reviewing grades on behalf of the organization must submit a Confidentiality Acknowledgement to Receive Member Grades form.

January 28: Preliminary grade reports are due to the chapters for fall semester 2021.

February 5: Greek Officer Advancement Training  
Note: This is a training for all executive member officers. Any officers may attend, but key officers are: Risk Managers, Treasurers, New Member Educators, Programming VPs, Event registration officers, Presidents, and any others you feel should attend. Advisors are also welcome to attend.
February 11: Fall semester 2021 grade reports are released to the chapters

March 13: Mid-semester roster updates are due.  
Note: Please update rosters in your AU Box folder dedicated for roster management. All who need access to Box to edit rosters must have a 2022 confidentiality agreement signed before they may gain access.

March 15: Greek Administrative Fee is assessed. This fee is on your AU eBill. Panhellenic (facility fee) and IFC (new member) fees may also be assessed.

March 30: Council dues are due.

April 19: Proposed new member plans are due.

April 22: Final rosters are due for spring semester 2022.  
Note: Please update rosters in your AU Box folder dedicated for roster management. All who need access to Box to edit rosters must have a 2022 confidentiality agreement signed before they may gain access.

May 4: Registration complete by organizations who did not register at Greek Leadership Summit

May 9: Send preliminary grade reports for spring semester 2022 to chapters for review

May 23: Spring semester 2022 grade reports are released to the chapters

August 5: Beginning of the semester roster updates are due

August 11: First day of class

August 18: Fire Life Safety Training (IFC groups with chapter facilities)

October 13: Mid-semester roster updates are due.  
*Please update rosters in your AU Box folder dedicated for roster management. All who need access to Box to edit rosters must have a 2022 confidentiality agreement signed before they may gain access.

October 15: Greek Administrative Fee is assessed. This fee is on your AU eBill. Panhellenic (facility fee) and IFC (new member) fees may also be assessed.

November 19: Proposed new member plans are due.
October 28: Council dues are due.

November 28: Greek Life Installation Banquet

November 30: Chapter contact information is due.

November 30: Final rosters are due for fall semester 2022.  
Note: Please update rosters in your AU Box folder dedicated for roster management. All who need access to Box to edit rosters must have a 2022 confidentiality agreement signed before they may gain access.

Note: these dates are subject to change.
Chapter Roster Management

Your current chapter roster is in Box under Registration Documents. Once you are in the open Excel spreadsheet, please follow the instructions below:

- Use the drop-down menu in column F to change membership status.
- Internship, study abroad, and/or co-op students should be listed as members and then clarify which special status under the drop-down in column G.
- Any notes for Greek Life should be typed in column H.
- Students not enrolled this semester should be listed as resign, even if they plan on returning the following semester.
- All changes and/or notes need to be highlighted in yellow.
- Please make sure you save this spreadsheet before closing.

We will use this information on this roster to charge all members the Greek Administrative Fee. Additional fees will be charged to Panhellenic (Panhellenic Facility Fee) and IFC (New Member Fee). All intern, study abroad, co-op, and EAGLES students will not be charged these fees. Students will be charged these fees in error if your roster is not correct.

We will use this information to create your grade reports. Grades will not be reported correctly if your roster is not correct. This could affect the entire Greek community grade report. All grade reports are ungapped. Please email greek@auburn.edu if your chapter needs a gapped grade report for internal use.

For all grade reports, please continue to list all new members as new members until instructed to change their status over to members. This will not happen until grade reports are completed and shared with the community. For example, your fall new members will not become members on your roster until February and your spring new members will not become members on your roster until June. A Greek Life coordinator will instruct you when to change statuses.

Likewise, for graduated members they will be listed as members until instructed to change their status to Alumni. They need to still be included in the grade report for their final semester. For example, your fall member graduates will not become alumni on your roster until February and your spring member graduates will not become alumni on your roster until June. A Greek Life coordinator will instruct you when to change statuses. Alumni members on your roster are those who received a degree from Auburn University. Your chapter may have a special alumni status for different member situations; that is fine to use internally within your chapter, but not for the purposes of this roster.

Transfer students

- Members transferring to your AU chapter should be listed as members. Please add this information in the notes section and highlight.
- Members transferring from AU to another school, should be listed as resigns. Please add this information in the notes section and highlight.
Box Management

“Box” is the tool that Auburn Greek Life uses to manage and store information. This tool is utilized to provide immediate and secure information to our chapter leaders and council leaders. It is also used to transition information over time.

As a student leader, you may be invited to collaborate on many folders or documents through Box. Some examples include the contact, roster, and grade report information.

Box login information:
2. Click “Continue” to begin setting up your account. You will be redirected to the AAuthenticate page.
3. Sign in with your university ID and password.
4. Once authenticated, you will again be redirected, now to your primary directory inside Box. For first-time users, there may be a survey you have the option to complete.
5. Now, you are ready to start using Box. When you login you may already see Box folders and resources that you have been added to.

Collaboration in Box:
Box is designed to be a collaborative storage solution. You can quickly create a link and share it for others to download. You can also invite others to collaborate on a single file or a whole folder. You can also control how you collaborate with others by controlling the sharing permissions. Box tracks any edits and keeps previous versions of files just in case. For more information on how to utilize the collaboration tool, visit the Auburn Box guide.

How does Greek Life use Box?
Greek Life uses Box daily. There are certain expectations that each council will have with chapter leaders. Greek Life expects chapter leaders to use Box for roster management, grade reports, and contact information.

- Roster Management: Rosters are managed, stored, and communicated to Greek Life through Box. Rosters are updated frequently throughout each semester and are used to ensure accurate headcounts on the Greek community. They are also used to charge the Greek Fee and council fees to the correct people. It is important to keep rosters up to date throughout each semester.
- Grade Reports: Greek Life will share grade report information to chapter leaders and chapter advisors through Box. This is to ensure the information is shared securely from our office to the appropriate chapter leaders and advisors that need the information.
- Contact Information: Greek Life expects chapters to keep accurate contact information on file. Each council has a master contact document that must be kept up to date.
Expansion Policy

I. **POLICY STATEMENT**
Auburn University recognizes that a strong fraternity and sorority community is a constructive element of campus life. To be considered for expansion at Auburn there must be substantial evidence that the proposed organization will positively contribute to the Auburn Greek Life community, and to conduct itself in a manner consistent with University, Council, and Greek Life policies and procedures.

II. **POLICY PRINCIPLES**
This policy outlines the basic requirements for a fraternity or sorority chapter to open/re-colonize/re-organize/re-charter/re-activate at Auburn University. Each council may have specific requirements in addition to the requirements in this document.

III. **EFFECTIVE DATE**
October 15, 2021

IV. **APPLICABILITY**
This policy governs any Greek-letter organizations that involve any Auburn University student.

V. **POLICY MANAGEMENT**
- **Responsible Office:** Greek Life
- **Responsible Executive:** Senior Vice President for Student Affairs
- **Responsible Officer:** Director of Greek Life

VI. **POLICY PROCEDURES**
Organizations requesting to open/re-colonize/re-organize/re-charter/re-activate chapters at Auburn University must submit a letter requesting expansion of the Greek community with supplemental materials described later in this policy.

Upon receipt of a registration application, the Director of Greek Life, respective staff, and Council members will conduct an initial review. The organization may be asked to provide additional documentation and/or more thorough documentation to support the request for university registration.

Once the entire application has been reviewed, Greek Life will make a final determination and notify the organization of their status. Official start dates will coincide with the beginning of either the fall or spring semester.
Application Deadlines

- April 1 – application deadline for organizations wishing to start in the fall semester.
- October 1 – application deadline for organizations wishing to start in the spring semester.

*Note: For Spring 2021 expansion, application packets may be received until December 1, 2021.

To ensure that fraternities and sororities requesting registration at Auburn possess the qualifications necessary for a successful organization and for the continued strength of the Auburn Greek Life community, the following standards and procedures shall apply:

- The organization must be affiliated with a parent organization that must show proof of 10 consecutive years of business operations and have undergraduate chapters (not colonies) at ten or more colleges/universities.
- The organization must have policies that are congruent with the policies of Auburn University, including Greek Life and the specific council.
- The organization must comply with all Auburn University, council, and Greek Life policies and procedures.
- The organization membership must be only Auburn University undergraduate students, enrolled in at least 12 hours.
- There must be at least five (5) full-time, active, undergraduate members to begin a registered student organization. Following the first year, all registered fraternities and sororities must have at least five (5) full-time, active, undergraduate members (initiates/new members) on the roster at all times.

Required Registration Materials

- Declaration of Intent: Submit a written letter from the Inter/national President or Executive Director expressing a desire to form an undergraduate chapter at Auburn University
- Constitution and by-laws of the organization.
- Organization contact Information –
  - Inter/national Fraternity or Sorority: mailing address and phone number
  - Expansion Coordinator: name, email and phone number
  - Chapter Advisor: name, email and phone number
  - Description of the Advisory Board composition and advisor expectations (chapter meeting attendance, convention attendance, advisor training attendance, etc.)
  - Description of headquarters requirements that must be met before the colony will be chartered.
List of the five most recent expansion/charter chapters to include numbers recruited and chartering dates.

Copies of the following organization policies, procedures and programs:
- Academic Policy (GPA, programming and study requirements)
- Financial Policies (Dues, New Member Fees, Initiation fees, Chapter Budget)
- Standards/Conduct Policies and Procedures
- Leadership Development Program
- Membership Contract
- New Member Education Program
- Recruitment / Intake Process
- Officer Training Program
- Recruitment Program
- Risk Management Policy and Procedures to include Alcohol/Illegal Drugs/Sexual Assault/Hazing

Roster of interested students including student name, Auburn University ID number, and Auburn email address.

VII. SANCTIONS
Auburn University student organizations alleged to have violated this policy are subject to review through the Office of Student Conduct or referral to other applicable university disciplinary processes.

Any conduct outcome listed in the Code of Student Conduct or other applicable policies may be imposed upon a student organization found responsible for violated this policy. Depending on the violation and severity, conduct outcomes include but are not limited to warning, loss of privileges, educational sanctions, fines, or loss of university recognition.

VIII. EXCLUSIONS
No exclusions apply.

IX. INTERPRETATION
These regulations shall be interpreted, administered, and enforced by the Senior Vice President for Student Affairs.
Crisis Management Procedures

The following guidelines can be used in the event of a tragedy or crisis that occurs on or off chapter property. Examples of such situations include, but are not limited to:

- The death or serious injury of a member (whether on or off campus).
- Any injury or incident involving a member and/or a non-member at or during a chapter event, whether that event occurred on or off campus.
- Any injury or incident involving a member and/or a non-member that occurs on chapter property.
- Fire in the chapter facility.
- Hazing

It is important to note that this document provides guidelines for how you may act in a crisis situation. Your chapter should work with university Officials, Advisors, Alumni, and Headquarters Staff to develop your own strategic plan in case of emergencies. This document is a great starting point for that document, but should work in conjunction with guidelines provided by your national organization.
General Guidelines

Each chapter should create and maintain a policy for crisis management. This document may be used as an outline for the creation of such a plan; however, it should be specific to each organization. The procedures and included documents should be maintained by designated officers as determined by the chapter, but at a minimum, should be maintained by the chapter president and chapter advisor. The following items should be easily accessible and maintained as part of this policy:

- Crisis management procedures
- Chapter roster
- Chapter contact list
- Emergency contact numbers

Chapter may want to consider keeping emergency information cards on file for all members. You cannot mandate that member report medical information, but can assist responding units during emergency. Keep on file in the president's room an emergency card or sheet for each member and new member. Included on the card:

- Member's full, legal name and birth date
- Member's local address and telephone number (if other than the chapter house)
- Name, address, telephone numbers and email addresses of parents or guardians. Be sure to get this information for both parents. Include home, work and cellular telephone numbers. (See below for caution when contacting parents)
- Name, address, and telephone numbers of another person to notify in the event the parents cannot be reached.
- Medical information (allergies, medical conditions, medications, etc.)
- Name and telephone number of the family physician
- A copy of the policy should be maintained at a location known by all chapter members both inside and outside of the facility; i.e., with the chapter advisor (if local), at a near-by chapter (in case of fire and one of the copies being destroyed) or in the annex house (if applicable).
In the Event of a Crisis Situation:

**WHO IS IN CHARGE?**

- Be sure that all members of the chapter understand that the president oversees every emergency. The president should consult with other members who may possess more expertise or insight. However, the final decision rests with the president.

- If the president is absent, the next ranking officer assumes control. All officers should know where to find a copy of the chapter’s crisis management procedure and emergency contact lists.

- All new members must know who is in charge and be prepared to follow instructions. Include a review of the chapter’s crisis procedures in your fraternity/sorority education program each term.

- In all situations, emergency response personal should be allowed to assume control of a situation. The chapter president or his/her designee should represent the chapter, but not interfere with any actions of emergency personnel or university officials.

**PROCEDURES**

- **In nearly all situations, the first call should be to 911.** If the emergency situation is a fire, dial 911. Do not hesitate to call the police regardless of the situation at 911. Briefly and calmly explain the situation so that the appropriate emergency personnel can respond.

- **Here’s who to call next.**
  - **Greek Life.** Call the Director of Greek Life or another staff member.
  - **Your chapter advisor** or a member of the House Corporation Board. Have a discussion with these individuals prior to any emergency and come to an agreement of who is to be notified. You should work with your advisor to notify appropriate members of your national headquarters staff so that they may offer support to the chapter.
  - **Your Head Resident** (i.e., house mother, resident scholar, house director).
PROCEDURES, cont.

- **Close the chapter facility immediately** if a crisis occurs there. The president cannot give instruction and maintain control if members are leaving and strangers are entering. Permit only your members, alumni, appropriate officers (police, fire, medical, etc.), and university officials to enter the chapter facility. If a crisis occurs at a location other than a chapter facility at which the chapter is sponsoring the event, identify a common meeting place at once and give instructions under the same closed-meeting status. It is an expectation, however, to communicate with advisors, university officials, and responding officials.

- **Assemble your chapter members for a chapter meeting.** Depending on the situation, this meeting should include ALL members (including both out of house members and new members) or just those that reside at the chapter facility. Regardless, all members should be notified, at some point, about the crisis.

- ** Remain calm and advise the chapter members to do the same.** Explain to them that there is an emergency and that the chapter is closed. Outgoing calls and discussion of the situation by members should be done with reasonable discretion. Chapter members should not discuss the situation until all the details have been found. It is appropriate for chapter members to notify immediate family and friends that they are okay, but should not go into specifics.

- **Work with your chapter advisor to notify headquarters as soon as possible.** The headquarters’ staff is supportive and can offer advice for dealing with any situation.

- **Do not discuss the situation with media** until a university staff member or your Chapter Advisor/headquarter representative arrives. Instruct your members that they are not to make statements on behalf of the chapter to anyone other than police or fire officials. The president or a designated member should make any appropriate statements to the media after the situation is under control and the content of any statement has been discussed.
MAINTAINING CONTROL

- Be certain that everyone in your chapter knows the president is in command of every emergency. In the absence of the president, you should have a rank ordering of officers (chain of command).

- If a crisis has occurred at the chapter house, close the house at once. You cannot give instructions if your members are leaving and strangers are entering. Permit only members and appropriate officials to enter. Halt all incoming and outgoing telephone calls, except those of an emergency nature.

- In most crisis situations, you will want to call a mandatory chapter meeting, for actives and new members as soon as possible. Make sure your chapter advisor, Greek Advisor or other member of your alumni advisory board is present.

- At this meeting:
  
  - Explain the situation and gather facts.
  
  - Project a strong leadership image to let your members know everything is under control so they will remain calm.
  
  - Clarify who is the spokesman (normally the chapter president). No one else should make statements or answer questions about the situation.
  
  - Instruct members not to discuss the incident with anyone, including boy/girlfriends and family members, until the situation has been resolved. In the event of a fire or accident, members should, of course, be encouraged to notify their parents to let them know they are okay.

- Instruct your members to cooperate with campus or law enforcement officials investigating an incident.
SUICIDE ATTEMPT

- In the case of a suicide attempt, with or without serious injury, do not assemble your members. Appropriate actions should be discussed with your chapter advisor, staff from Greek Life or officials from Student Affairs.

- Resources are available to help both the individual and affected chapter members. Work with your chapter advisor and university official to identify these resources and to get help to the appropriate folks.

STUDENT DEATH

- In the tragic case of a student death, contact appropriate officials immediately. This would include EMS, University Officials (see list above) and chapter representatives (headquarters staff, chapter advisors, graduate chapter, etc.).

- If the death occurs inside the chapter facility, during a chapter event, or during a time when school is in session, work with University Officials, especially Auburn Cares, to address the issue to all chapter members. Follow the above guidelines as they relate to procedures.

- If the death occurs outside of the chapter or outside of a time when school is in session, understand that members may not be aware of the incident that has happened. Work with the University or chapter advisors on a communication plan to let all members know about the tragedy.

- Coordinate member attendance at the funeral or memorial service. It is, of course, proper to send sympathy cards and notes, flowers, etc.
PARENTS

- In the event of a serious accident or illness, please ask the medical personnel/university officials to notify the parents and advise them of the student’s physical situation.

- Auburn Cares will coordinate with the parents regarding any visits they may need to make to campus.

- Do not remove any personal items from the deceased member’s room. Do not let members enter the room. Temporarily move the deceased member’s roommate to another room in the house and allow only authorized personnel to enter the room. If possible, keep the door locked. Ask Student Advocacy to ask the family what their wishes are with regards to the member’s possessions. You may offer to pack them in boxes, but the family will more than likely want to do this themselves. Before they arrive, make sure any borrowed items are returned. When they arrive, have empty boxes available and offer to help. Understand that this is a difficult time for them and they may want privacy. Do not hold or conceal items or information to save feelings.

- Most fraternities and sororities have a memorial ritual pertaining to the chapter. Check your own individual procedures and offer it to the parents in advance of final arrangements.
IN CASE OF FIRE

Each chapter providing common housing should take each of the following steps on a semesterly basis:

- Create a rooming chart that assembles the house floor plan.
- List the residents of each room directly on the floor plan. Note any information next to the individual’s name that may become important to the fire department (i.e., crutches, physical challenges, etc.).
  - Note the placement of beds and who is assigned to each on the floor plan; this is in addition to the room assignments.
  - Maintain a list of cell phone numbers for each person living within the facility.
  - Make two copies of the document. Give one to your next-door neighbors. Keep the original in a publicized place (head resident’s quarters, chapter president’s room, house mother’s room, or the foyer). Should a fire break out, you will need to assist the fire department in determining if anyone was left in the facility, and if so, where they might be found.
  - Each chapter providing housing should hold a timed fire drill each semester. A planned escape route and an alternate route should be permanently affixed to the back of the door of each room.
  - Select/Identify a common meeting place outside of the facility at which all members will meet if a fire occurs. This can be a tree or a neighbor’s porch, etc. This will help in finding everyone after evacuation.

If a fire occurs:

- All members should meet at the pre-identified common meeting place outside of the facility. At that point, you should get a copy of the rooming list and you should take attendance. Make note of any individuals who are missing and determine whether they may still be inside the facility.

- One representative of the chapter should transmit information to the fire department. Other officers should begin calling those individuals identified in the general emergency procedure listed above. A listing of necessary numbers should be kept with all copies of the floor plan.

- Keep chapter members together. Under no circumstances should any member of the chapter return to the burning building. Nothing is more important than your lives.
Communication

During your term in office, you will deal with many situations. Some will be easy and some will be difficult. Many of these situations will require careful communication. Below is some guidance on how to handle these events.

When to contact the Greek Life staff
The Greek Life staff want to partner with you and help as you work through all situations. This means that you will need to keep us apprised of what is going on, even during your school breaks. Don’t be afraid to call us anytime. When in doubt of whether to call us, go ahead and call. It’s always better if YOU approach us with information before someone else approaches us first. Sometimes it seems like keeping things quiet is best, but you should still give the Greek Life staff a head’s up.

When an attorney or reporter contacts you
Anytime you are contacted by an attorney or a reporter about a chapter event or incident, please let Greek Life know. In most cases, they will contact us as well. We would rather hear from you first before hearing from a third party. We can also offer resources to assist you.

When an angry parent contacts you
During this year, you might deal with a member’s parent who threatens to call our office to complain about you. Usually, they will be angry about a discipline matter, a bill, an elections matter, or some other matter that is internal to your chapter. If you suspect someone might contact us, just let us know to expect the call, give us a brief rundown of the event and who, within your organization, we can refer them to.

When a member has a serious injury or passes away
Sadly, it is possible a member of your chapter may be seriously injured or die. With a Greek population as large as Auburn’s, these tragedies might occur on our campus. If something like this happens with one of your members, please be sure to let us know, whether it is a chapter-event related or not. We can offer resources to assist you and your members during a difficult time. If anything else happens that you think we might need to know about, just go ahead and make the call.

Here’s a good rule of thumb: If you think someone might call us and tell about something, you should call us first.
How to Effectively Communicate with the Media:

Should an incident occur where attention is brought to your chapter or some of its members, as a chapter leader, you may be contacted by the media. Here are some pointers:

1. **Should someone from the media contact you, reporters, journalists, attorneys, etc., you should find out what they want to talk about and then get their contact information.**

2. **Before talking with them anymore, you should reach out to Greek Life.** We might route you to Student Affairs Media & Marketing and they will discuss with you about the potential interview, questions, etc. Media & Marketing can give you tips and help you come up with the right words to communicate the message you want to share.

3. **Next, you should notify your local advisor and consult with your national headquarters.**

Once you have spoken with Greek Life and your national headquarters, call/email the reporter (or whoever) back and proceed with the interview. At any other points along the way, call, or email, those two offices (Greek Life and national headquarters) with any questions or concerns.

These offices deal with press issues very often and have a great deal of experience you can benefit from. Not consulting with these two groups would be a disservice to yourself, your chapter, your inter/national organization, and Auburn University.
Hazing

Hazing is a violation of Alabama State law and Auburn University policy. No student should be demeaned, ridiculed, belittled or placed in a potentially harmful situation in order to be included in a group at Auburn University. Incidents of hazing will be investigated by Student Conduct and local law enforcement.

Being a part of a fraternity can be one of the most meaningful aspects of a student’s life. However, hazing is a hidden and serious problem that undermines the value of these experiences for many individuals.

Hazing is any action taken or situation created intentionally that:
- Causes embarrassment, harassment or ridicule.
- Risks emotional and/or physical harm to members of a group or team.

Still confused? Ask yourself these questions:
- Would I feel comfortable participating in this activity if my parents were watching?
- Am I being asked to keep these activities a secret?
- Am I doing anything illegal?
- Does participation violate my values or those of my organization?
- Is this activity causing stress or emotional distress to me or others?
- Is alcohol involved?
- Are active/current members of the group doing the same activity new members are being asked to do?
- Would you object to the activity being photographed or filmed by the media?

If the answer to any of these questions is “yes,” the activity is probably hazing.

Note: Mandated Driving Programs
New member should not be mandated to drive at any time. Chapters may not mandate drivers for trips to class, late nights, or any other time. Mandated driving programs violate the policies of IFC and Auburn University. If a chapter is found to be in violation of this policy, they will be subject to disciplinary action, including but not limited to loss of social privileges, removal of student organization privileges (e.g. student organizational seating, football tailgating, etc.), or the termination of further new member education programing.
How to Report Hazing

Chapters should have a system in place that encourages new members to come forward to chapter leaders, Greek Life staff, and advisors regarding hazing incidents that may have occurred. The system must include a prohibition on any form of harassment or retaliation against a member or new member who reports possible hazing activities to the chapter or its officers, Greek Life, or the inter/national headquarters.

If an emergency arises, please contact:
- AU Police- 911

If a non-emergency incident arises, please contact:
- Auburn University Hazing Hotline 1-866-294-4871 (secured by Ethics Point)
- Call the Office of Student Conduct at 334-844-1305
- Submit a report online at: https://secure.ethicspoint.com/domain/media/en/gui/7852/index.html (secured by Ethics Point)
Medical Assistance Policy

The health, safety, and welfare of Auburn University students are of the utmost importance. As such, all students are expected to alert appropriate emergency officials in potentially serious or life-threatening situations. The Medical Assistance Policy empowers students and student organizations to seek medical assistance for individuals who may be experiencing health-related complications from alcohol, drugs, or other substances. The policy aims to reduce barriers to seeking help and to encourage students and student organizations to make responsible decisions in potentially serious or life-threatening situations. For individual students eligible for exemption under the Medical Assistance Policy, the incident will not appear on a student’s disciplinary record. A student organization’s compliance with this policy may be considered a mitigating factor for sanctioning by the appropriate judicial body.

Medical Assistance Protocol
In potentially serious or life-threatening situations, students and student organizations are expected to follow all steps noted below:

- Immediately contact emergency officials by calling 911 to report the incident.
- Remain with the individual(s) needing medical assistance, so long as it is safe to do so.
- Cooperate with emergency officials.
- Meet with appropriate university officials after the incident.
- Cooperate with any university and/or law enforcement investigation(s).

The Medical Assistance Policy applies to students seeking medical assistance on their own behalf or who obtain medical assistance under this policy, students seeking and obtaining medical assistance on behalf of another individual, and student organizations seeking and obtaining medical assistance on behalf of a member or guest.

A student or student organization will not be considered eligible for exemption under this policy if the incident is first discovered by a university employee or public safety official (i.e., APD, faculty, administrative staff, residence hall staff, etc.) acting within the scope of their responsibilities.

The medical assistance policy does not protect flagrant or serious violations of the Code of Student Conduct or other university policies including but not limited to the following: physical abuse or violence, sexual misconduct, hazing, harassment, theft, or vandalism.

In addition, this policy does not preclude or prevent action by police or other legal authorities. Additional and/or elevated disciplinary outcomes may be applied for students and student organizations that fail to follow the Medical Assistance Protocol in potentially serious or life-threatening situations.
Academic Resources

Scholarship programs should be in place for each chapter to ensure that members understand the campus resources available, provide times for study halls, and utilize the programs distributed by your chapter’s national office. Auburn University has study hall rooms available in academic areas available you can use if needed.

Auburn University’s Academic Support office is solely focused on helping students meeting their academic goals. The office hosts a variety of academic skill development programs that promote self-directed learning strategies and student success. A couple of their services include:

- **Academic Coaching** This is a personalized one-on-one coaching session to help students meet their academic goals. A coach and student work together to identify academic habits, interests, skills, concerns, and intentions.
- **Study Partners** This is free peer tutoring for Auburn students through one-on-one appointments and drop-in sessions.

For further information, you can reach Academic Support at their office location of 2234 Haley Center or give them a call at (334) 844-5972.
Campus Support Units

Academic Support Services
Location: 2234 Haley Center
Website: [http://academicsupport.auburn.edu/](http://academicsupport.auburn.edu/)
Phone: (334) 844-5972
Academic Support Services hosts a variety of academic skill development programs that promote self-directed learning strategies and student success.

Office of Accessibility
Location: 1228 Haley Center
Website: [https://accessibility.auburn.edu/](https://accessibility.auburn.edu/)
Telephone: (334) 844-0023
The Office of Accessibility provides reasonable accommodations and services for qualified students with documented disabilities who are attending Auburn University, enrolled in distance learning classes, or participating in programs sponsored by Auburn University.

AU Medical Clinic
Location: 400 Lem Morrison Dr. Auburn, AL
Website: [https://cws.auburn.edu/aumc/](https://cws.auburn.edu/aumc/)
Phone: (334) 844-4416
The Medical Clinic provides a full range of primary, preventative, and urgent medical care services for Auburn students, faculty, staff, visitors, and members of the surrounding

Campus Safety & Security
Location: 543 W Magnolia Avenue
Website: [http://www.auburn.edu/administration/campus-safety/](http://www.auburn.edu/administration/campus-safety/)
Phone: (334) 844-8888 / Emergency: 911
Campus Safety & Security can assist with any safety issues and risk mitigation that may be needed for your events.
Campus Support Units

Office of Inclusion & Diversity
Location: 108 M. White Smith Hall & 381 Mell Street
Website: http://diversity.auburn.edu/about/
Phone: (334) 844-4184
The Office of Inclusion and Diversity serves as a vital resource for building unity, equity, and inclusion in the Auburn University community.

Campus Recreation
Location: Recreation and Wellness Center
Website: http://campusrec.auburn.edu/
Telephone: (334) 844-0023
Campus Recreation offers a variety of programs and services designed to promote an active and healthy lifestyle.

University Career Center
Location: 303 Martin Hall
Website: https://career.auburn.edu/
Phone: (334) 844-4744
University Career Center delivers comprehensive services for students to explore majors and careers, network with employers and professionals, prepare for advanced education, and successfully transition from college to career.

Cross Cultural Center for Excellence
Location: 2101 Harold D. Melton Student Center
Website: http://diversity.auburn.edu/cross-cultural-center-for-excellence/
Phone: (334) 844-4184
The Cross Cultural Center for Excellence provides programming and activities for student engagement, facilitating cross-cultural learning experiences where all students can engage in dialogue, develop leadership skills, and build collaborative relationships that will help them be effective in an increasingly global society.
Health Promotion & Wellness Services
Location: 1206 Student Center
Website: http://academicsupport.auburn.edu/
Phone: (334)-844-1528 / 24/7 Crisis Number: (334)-844-SAFE (7233)
Health Promotion & Wellness Services (HPWS) provides prevention and educational programming and other healthy initiatives to enhance the well-being of Auburn students and the Auburn University campus community.

Student Counseling & Psychological Services
Location: 400 Lem Morrison Dr & 351 Thach Concourse
Website: http://wp.auburn.edu/scs/
Phone: (334) 844-5123
Student Counseling & Psychological Services can provide internal and external mental health resources for your membership.

Student Involvement
Location: 3130 Student Center
Website: https://wp.auburn.edu/involve/
Phone: (334) 844-4788
Student Involvement can assist with event production (Student Programming) and membership development (Leadership Programs) along with several other areas as this department has multiple resource areas.
Community Service

Service is a pillar of the Auburn University experience, and there are hundreds of service opportunities offered throughout the community. Here are a few ways your chapter can serve:

- Browse and register for volunteer events with IMPACT or other groups on the Service tab of AUinvolve (which links to GivePulse).
- Travel with Alternative Student Breaks to serve with a team of Auburn students over an academic break.
- Join a service-based student organization on AUinvolve.
- Participate in The BIG Event with hundreds of Auburn students this spring.
- Join the fight against hunger and help collect food donations through the Beat Bama Food Drive.
- Reach out to a nonprofit on your own from the list of Service Partners on the AuburnServes website.

GivePulse is Auburn University’s online volunteer platform where you can register for volunteer opportunities, connect with local nonprofit organizations, and log service hours. You are encouraged to track all service activities you complete in this system, so you have a complete record of your service conveniently in one place! Activate your profile using the Single Sign On feature and your Auburn credentials at auburn.givepulse.com.
Social Activities

**GoodTimes Bowling** - Bowling and Arcade
750 East Glenn Avenue Auburn, AL 36830
(334) 530-3131

**AMF Auburn Lanes** - Bowling
719 Opelika Road, Auburn, AL 36830
(334) 887-6573

**Surge Adventure Park** - Trampoline Place
2506 Pepperell Pkwy, Opelika, AL 36801
(334) 737-5599

**Sing Sing Karaoke** - Karaoke Place
3794 Pepperell Pkwy, Opelika, AL 36801
(334) 759-7087

**Chewacla State Park** - Hiking/Outdoors
124 Shell Toomer Pkwy Auburn, AL 36830
(334) 887-5621

**Boggin’ on The Plains** - Off-Road & ATV Trails
3935 US-29, Auburn, AL 36830
(334) 456-3737

**Auburn Escape Zones** - Escape Games
1234 Commerce Dr, Auburn, Al 36830
(334) 329-7088

**Indian Pines** - Golf Course
900 Country Club Dr, Auburn, AL 36830
(334) 821-0880

**AU Club** - Golf Course
1650 Yarbrough Farms Blvd, Auburn, AL 36830
(334) 821-8381

**AMC Classic 14** - Movie Theatre
2130 E University Dr, Auburn, AL 36831
(334) 501-0400

**Kiesel Park** - Park/Dog Park
520 Chadwick Lane, Auburn, AL 36830
(334) 501-2930

**Ballistic Paintball** - Paintball
3433 N. Lumpkin Road, Columbus, Ga 31903
(404-396-7081)
Student Program Presentations

Health Promotion & Wellness Services

Health Promotion & Wellness Services Office Overview and 9 Dimensions of Wellness

Contact Person: Chase Chaplin  
Contact Email: cchaplin@auburn.edu  
Contact Phone: 334-844-1528  
Length of Program: 30 mins

This program walks through the 9 dimensions of wellness that the Health Promotion and Wellness Services office operates from. In addition, the presentation will describe the services offered such as Nutrition Services, Safe Harbor, Alcohol and Other Drug Services, Wellness Coaching, Be Well Hut, and outreach/training services.

V.A.R. (Validate, Appreciate, Refer)

Contact Person: Chase Chaplin  
Contact Email: cchaplin@auburn.edu  
Contact Phone: 334-844-1528  
Length of Program: 30 mins

VAR is Active Mind’s conversation guide on mental health. This program, led by the undergraduate students on the Active Minds executive team, is good for learning how to talk about mental health, or difficult conversations in general, typically with friends. This program is a good intro level course to mental health, and pairs nicely with QPR after it, as QPR is a crisis intervention guide relating to mental health emergencies.

Q.P.R. (Question, Persuade, Refer)

Contact Person: Chase Chaplin  
Contact Email: cchaplin@auburn.edu  
Contact Phone: 334-844-1528  
Length of Program: 45-60 mins

Q.P.R. stands for Question, Persuade, and Refer, three simple steps that anyone can take to save a life. This training will provide the knowledge and skills to recognize warning signs of suicide, offer hope, and refer individuals to helpful resources. Participants will learn how to recognize the signs of suicidality, how to respond, and proper resources to refer out to. Participants will also receive a booklet with resources.
Health Promotion & Wellness Services

The Power of Positivity
Contact Person: Chase Chaplin
Contact Email: cchaplin@auburn.edu
Contact Phone: 334-844-1528
Length of Program: 45-60 mins

This program will walk participants through three ideas relating to positive psychology and has a variety of activities to promote reflection and gratitude. This presentation is suitable for all audiences.

Green Dot
Contact Person: Judith White
Contact Email: jcw0110@auburn.edu
Contact Phone: 334-844-1528
Length of Program: 60 minutes, or 2-3 hours for a more in-depth version

Green Dot is Auburn’s bystander intervention strategy. This program explains the significance of power-based personal violence (PBPV), including stalking, dating/domestic violence, and sexual assault. The goal of Green Dot is to prevent power-based personal violence before it occurs. To do this, we need everyone to be aware of their surroundings and to act as a bystander if they see something that doesn't look right. The goal is for everyone on campus to attend Green Dot to learn strategies and what to do if we see a situation that looks like it's escalating. The 3 main strategies (3D’s) discussed in Green Dot are Direct, Delegate, and Distract.

Supporting Survivors
Contact Person: Judith White
Contact Email: jcw0110@auburn.edu
Contact Phone: 334-844-1528
Length of Program: 60-75 minutes

Supporting Survivors is designed to help students know what to do if they or someone they know experiences power-based personal violence (stalking, dating/domestic violence). This presentation discusses language used, options for survivors, who to contact/where to go on campus for help, what to say if someone confides this in you, and how to be a trauma-informed/supportive person when someone experiences this type of violence.
Health Promotion & Wellness Services

Medical Assistance Policy – Chapter Officer Training
Contact Person:  Shelby Flores  
Contact Email:  slf0047@auburn.edu  
Contact Phone:  334-844-1528  
Length of Program:  30 minutes

Recommended for chapter executive board members.

The Medical Assistance Policy is a policy on Auburn’s campus that aims to reduce barriers to seeking help and to encourage students and student organizations to make responsible decisions in potentially serious or life-threatening situations related to alcohol and other drug use. A student organization’s compliance with the policy may be considered a mitigating factor for sanctioning by the appropriate judicial body.

To be eligible for the Medical Assistance Policy, at least one student organization leader must participate in the Medical Assistance Policy Officer Training which outlines specific information about the Medical Assistance Policy and student organization eligibility for exemption.

Medical Assistance Policy – Chapter Membership Training
Contact Person:  Shelby Flores  
Contact Email:  slf0047@auburn.edu  
Contact Phone:  334-844-1528  
Length of Program:  30 minutes

Recommended for an all-chapter program.

The Medical Assistance Policy is a policy on Auburn’s campus that aims to reduce barriers to seeking help and to encourage students and student organizations to make responsible decisions in potentially serious or life-threatening situations related to alcohol and other drug use. A student organization’s compliance with the policy may be considered a mitigating factor for sanctioning by the appropriate judicial body.

To be eligible for the Medical Assistance Policy, student organization members must participate in the Medical Assistance Policy Membership Training which covers topics like the Medical Assistance Protocol and harm reduction strategies to prevent incidents that may require medical assistance.
Health Promotion & Wellness Services

Alcohol 101
Contact Person: Shelby Flores
Contact Email: slf0047@auburn.edu
Contact Phone: 334-844-1528
Length of Program: 45-60 minutes

This presentation provides a general overview of the basics of alcohol and other drug use. Auburn University drinking culture, individual blood alcohol concentration (BAC) factors, effects of alcohol and drugs on the body, and the signs and symptoms of alcohol poisoning are all discussed. By the end of this program, participants will be able to identify and use strategies to reduce negative consequences associated with alcohol and other drug use.

Psych! The Psychology of Drinking
Contact Person: Shelby Flores
Contact Email: slf0047@auburn.edu
Contact Phone: 334-844-1528
Length of Program: 45-60 minutes

Drinking is a science, and many students know about the physiology of drinking. But do you know anything about the psychology of drinking? This presentation covers topics like alcohol expectancies and tolerance and is best for groups who have already received some basic alcohol education and would like more in-depth content.

Auburn Body Positive
Contact Person: Morgan McGrady
Contact Email: mkm0131@auburn.edu
Contact Phone: 334-844-1439
Length of Program: 60 minutes

The presenters discuss the subject of body positivity as it relates to specific organizations and events. The curriculum discusses topics such as intuitive eating, health at every size, importance of food, and the critical voice. Dr. Jan Miller with Student Counseling & Psychological Services is a co-presenter.
Health Promotion & Wellness Services

**Basics of Nutrition**
Contact Person: Morgan McGrady  
Contact Email: mkm0131@auburn.edu  
Contact Phone: 334-844-1439  
Length of Program: 60 minutes

This program provides a general overview of the basic principles of nutrition. The purpose of the program is to promote healthful behaviors and share resources available on campus.

**Melton Student Center**

**Reserving Space on Campus**
Contact Person: Kathryn-Ruth Sasser  
Contact Email: kzs0112@auburn.edu  
Contact Phone: 334-844-1363  
Length of Program: 20 minutes

This presentation is designed to prepare your organization with the tools and knowledge needed to be successful when reserving spaces managed by the Student Center Reservations Office. This presentation covers how to reserve spaces, what spaces are managed by Student Center Reservations, and the policies you need to know to be successful.

**Auburn Cares**

**Auburn Cares Overview**
Contact Person: Sarah Grace Kaschak  
Contact Email: sgw0002@auburn.edu  
Contact Phone: 334-844-1384  
Length of Program in minutes: 45

Includes a general office overview, which provides information on Auburn Cares services and when to refer students, as well as medical withdrawals, the Campus Food Pantry, Feed the Family Fund, and Student Success Funds.
Student Involvement

Getting Involved on Campus
Contact Person: Alexis Davis
Contact Email: involve@auburn.edu
Contact Phone: 334-844-4788
Length of Program: 20 minutes

The Involvement Ambassadors are members of a student-led organization committed to engaging students in involvement opportunities. The purpose of this presentation is to educate students and connect them to a wide variety of opportunities offered through Student Involvement and all of its 450+ student organizations. The Involvement Ambassadors aim to enhance student awareness and engagement through involvement fairs, webinars, and consultations. The Ambassadors will also use this time to share information about AUinvolve, starting a new organization and other resources available through Student Involvement.

True Colors Strengths Assessment
Contact Person: Hannah Gerken
Contact Email: heg0026@auburn.edu
Contact Phone: 334-844-4788
Length of Program: 50 minutes

True Colors is a model for understanding yourself and others based on your personality temperament. By identifying the personalities of yourself and others, a team gains insight into different motivations, actions, and communication approaches. Leaders and teams can use this knowledge and understanding to improve team dynamics, utilize the strengths of a team, and increase efficiency.

Values-Based Leadership
Contact Person: Hannah Gerken
Contact Email: heg0026@auburn.edu
Contact Phone: 334-844-4788
Length of Program: 40 minutes

Values-based leadership is the idea that leaders should draw upon their own and others’ values for direction and motivation. Through identifying one’s personal values in activities and discussions, leaders can gain a better understanding of what motivates them and how this may affect their leadership style. This also translates to discussing the values of an organization and how a mission statement can lead decision-making and goals.
Student Involvement

**Intro to Leadership & Servant Leadership**
Contact Email: heg0026@auburn.edu
Contact Phone: 334-844-4788
Length of Program: 30 minutes

Students will learn an overview of the fundamentals of leadership and working with a team, as well as an introduction to Servant Leadership. This will allow leaders to discover their beliefs around leadership and how to begin forming positive team dynamics.

**Inclusive Interview Practices**
Contact Email: heg0026@auburn.edu
Contact Phone: 334-844-4788
Length of Program: 30 minutes

As leaders prepare for applications and interviews, it is important to consider how to design inclusive processes and procedures. Learn tips and points to consider for the recruitment and selection process. This will include an overview of resources available to all student organizations through the Student Involvement website.

**Teamwork & Community**
Contact Email: heg0026@auburn.edu
Contact Phone: 334-844-4788
Length of Program: 30 minutes

So you’re a leader, are you ready to lead a team? This program will focus on understanding the stages of group development that teams naturally go through and how to navigate these as the leader. Students will also discuss the importance of setting group norms and roles on a team.
University Writing

**Working on Writing (WoW) Workshops**

- **Contact Person:** Jake Gebhardt
- **Contact Email:** jakeg@auburn.edu
- **Contact Phone:** 334-844-7413
- **Length of Program:** 60 minutes

WoW (or Working on Writing) Workshops are interactive sessions that tackle both big-picture and sentence-level writing concerns to help participants strengthen their writing skills. All current students, faculty, and staff are invited to attend. Some previous topics include literature reviews, writing effective professional emails, job materials, crafting personal statements, and mindfulness with writing.

**Student Counseling & Psychological Services**

**Student Counseling & Psychological Services Overview Presentation**

- **Contact Person:** Dustin Johnson
- **Contact Email:** dmj0007@auburn.edu
- **Contact Phone:** 334-844-5123
- **Length of Program:** 30-45 minutes

An overview of the services offered by the counseling center, including how to connect with services, how to help someone connect with services, and what to do when someone is in crisis and needs to connect with services.

**Helping Students in Psychological/Emotional Distress**

- **Contact Person:** Dustin Johnson
- **Contact Email:** dmj0007@auburn.edu
- **Contact Phone:** 334-844-5123
- **Length of Program:** 60 minutes

While QPR (Question, Persuade, Refer) training focuses on suicide prevention, this broader presentation is tailored to faculty, staff, and students who are in the position to help others in a general crisis situation (i.e., one that does not necessarily involve suicide). It features suggestions and resources on how to help the student under distress access help.
Student Counseling & Psychological Services

**Stress Management**
Contact Person: Dustin Johnson  
Contact Email: dmj0007@auburn.edu  
Contact Phone: 334-844-5123  
Length of Program: 120 minutes (can be shortened or broken into two 60-minute programs)

Take control of stress to lead a healthier, more productive life at work and at home. Learn techniques that immediately reduce stress, increase productivity, and improve life balance. Learn techniques for mitigating stress and coping with conflict, change, and deadline pressures.

**Academic Performance Enhancement**
Contact Person: Dustin Johnson  
Contact Email: dmj0007@auburn.edu  
Contact Phone: 334-844-5123  
Length of Program: 60 minutes

Taken from sport psychology, these presentations focus on using mental toughness skills to promote more effective performance in academic settings. These can include skills on how to manage test-taking anxiety, attention/focus concerns, and motivation difficulties.

**Office of Inclusion and Diversity**

**Exploring Diversity**
Contact Person: JuWan Robinson  
Contact Email: jdr0097@auburn.edu  
Contact Phone: 334-844-4184  
Length of Program: 60 minutes

This workshop will help participants conceptualize diversity, equity, and inclusion through engagement in active and reflective activities. Further, participants will explore resources and opportunities offered by the Office of Inclusion and Diversity.
Office of Inclusion and Diversity

Cultivating Inclusive Teams
Contact Person: JuWan Robinson
Contact Email: jdr0097@auburn.edu
Contact Phone: 334-844-4184
Length of Program: 90 minutes

This workshop invites participants to learn about the issues that impact understanding, respecting, and valuing others in our various teams. We will explore the relationship between expectations, organizational culture, and individual experiences to identify and address barriers to inclusion in teams. Participants will learn how to seek understanding and collaborate across difference for greater productivity and efficiency.

Understanding and Managing Implicit Bias
Contact Person: JuWan Robinson
Contact Email: jdr0097@auburn.edu
Contact Phone: 334-844-4184
Length of Program: 60 minutes

Within a team, each person comes to the table with their own history and set of personally held beliefs. In this workshop, we explore the concept of implicit (unconscious) bias and its impact on the creation and maintenance of collaborative, inclusive, and viable environments. This session is designed to increase awareness about how implicit bias operates, identify techniques to mitigate its effects, and how to productively intervene when encountering implicit bias.

Safe Zone Training
Contact Person: JuWan Robinson
Contact Email: jdr0097@auburn.edu
Contact Phone: 334-844-4184
Length of Program: 4 hours

Safe Zone Training is designed to help Auburn University work toward its goal of creating a safe space for all its Auburn family. It is designed specifically to educate faculty, staff, and students about sexual orientation and gender identity to create a safe space for LGBTQ+ students. This is offered in partnership with Student Counseling and Psychological Services.
Office of the Ombudsperson

**Basic Conflict Management Techniques**
Contact Person: C. Kevin Coonrod  
Contact Email: ombuds@auburn.edu  
Contact Phone: (334) 844-7170  
Length of Program in minutes: 60 minutes

Conflict is a natural aspect of our interactions as humans. We all encounter conflict, and our ability to negotiate through disharmony can enhance the productivity and cohesiveness of our relationships. Conflict can provide opportunities to assess the status quo and mutually create avenues to improve our lives at work and in our sororities and fraternities. This seminar introduces basic conflict management concepts to assist the participant build communication skills that can strengthen his or her personal and workplace relationships.

**Teamwork: Building Results Collaboratively and Amicably**
Contact Person: C. Kevin Coonrod  
Contact Email: ombuds@auburn.edu  
Contact Phone: (334) 844-7170  
Length of Program in minutes: 75 minutes

This seminar, based in large part on The Five Dysfunctions of a Team by Patrick Lencioni and The Speed of Trust, by Stephen M.R. Covey, examines the importance trust, empowered communication, and accountability have towards a positive group dynamic. Participants will learn how character and accountability contribute to the creation and maintenance of trust, as well as techniques to interact with others to build strong, productive teammate relationships and organizational results.
Office of the Ombudsperson

The Art and Productive Capacity of Active Listening
Contact Person: C. Kevin Coonrod
Contact Email: ombuds@auburn.edu
Contact Phone: (334) 844-7170
Length of Program in minutes: 90 minutes

Skillful listening techniques encourage a speaker to safely and openly tell his or her story, without fear of judgment by an empathic listener. A talented active listener can thus open and engage in meaningful and productive conversations with colleagues, employees, supervisors, professors, students, friends, and family members. The participant in this seminar will learn and practice fundamental mediation techniques such as restating, reflecting, and reframing a person's words, meanings, and feelings back to the speaker, and acknowledging and validating their importance to that person. Further, the seminar will introduce the concept of underlying interests and their role in understanding the root of conflict.

Recommended for honors council, standards boards, etc.
I. Philosophy and Purpose

Auburn University is committed to providing a nurturing and vibrant community founded upon the fundamental dignity and worth of its members in an environment that promotes integrity, responsibility, and mutual respect. The Auburn Creed is the foundation upon which these values are established.

Standards of acceptable behavior for students and student organizations are reflected in the Code of Student Conduct and other university policies. The student conduct process and the associated conduct outcomes are designed to be educational, promoting a healthy and safe environment while also respecting the rights of all members of the Auburn University community.

The goals of the Code of Student Conduct process are:
- to promote a campus environment that supports the overall educational mission of the university,
- to promote a campus environment that supports the health and safety of the Auburn community,
- to minimize disruption and harm in the university community,
- to foster ethical standards and civic virtues,
- to promote the values expressed in the Auburn Creed,
- to provide formal and informal pathways for members of the Auburn community to hold each other accountable,
- to facilitate the acquisition of the essential skills, knowledge, and values necessary for the success of educated and responsible citizens,
- to encourage appropriate standards of individual and group behavior, and
- to sustain a culture in which students and student organizations accept their obligations to the community and in which well-defined governance procedures guide behavior for the common good.

The confidentiality of student records pertaining to student conduct procedures and their associated resolutions and conduct outcomes is required by Federal law which protects the educational records of students.

II. Definitions

The terms defined in this section are intended to apply only to their use in the Code of Student Conduct and associated procedures.

A. The term “university” means Auburn University.

B. The term “student” includes persons:
   1. taking courses at the university (on campus, off campus and/or online) who are full-time or part-time in undergraduate, graduate, transient, or professional studies
   2. who are not officially enrolled for a particular term but who have a continuing relationship with the university (i.e. enrolled for spring semester and registered for fall semester courses but are not enrolled for summer courses).
3. who have accepted their offer of admission to the university.
4. who are conditionally admitted or taking non-academic credits as part of a sponsored university program (i.e. English as a Second Language, Auburn Global, etc.).

C. The term “faculty member” means any person hired by the university to conduct classroom or teaching activities or who is otherwise considered by the university to be a member of its faculty.

D. The term “university official” includes any person employed by the university, performing assigned administrative or professional responsibilities or who is otherwise considered by the university to be an official.

E. The term “member of the university community” includes any person who is a student, faculty member, university official, or any other person employed by the university.

F. The term “student organization” means a recognized organization comprised mainly of students which is recognized by the university, approval for recognition is granted by the Senior Vice President for Student Affairs (SVPSA) per the applicable policies.

G. The term “university premises” includes all land, buildings, facilities, and other property in the possession of, owned, leased, used, or controlled by the university.

H. The term “complainant” means any person who submits a complaint alleging that a student or student organization violated the Code of Student Conduct. It is not a requirement that the complainant be the person or persons who was or was the recipient of the behavior associated with the alleged violation.

I. The term “charging party” means the person(s) who bring charges against a student/student organization. The complainant may assume the role of charging party upon the issuance of a charge letter.

J. The term “charged party” means a student or student organization that is accused of violating the Code of Student Conduct, is issued charges, and, as a result, is subject to student conduct procedures. A designated student leader shall represent their student organization in the student conduct process should the organization be charged.

K. The term “advisor” means any person selected by a charged party or charging party to advise but not speak for the party during the student conduct process. An advisor may advise a student or student organization in preparation and presentation of the case. During student conduct proceedings, an advisor may only communicate with his or her advisee. An individual who is charged in the same fact pattern as the charged party may not serve as an advisor. An individual may not serve as an advisor and as a witness in the same case. The use of the term “advisor” in the context of the Code does not obligate, but does allow, a student organization to select its organization advisor to serve in this role.

L. The term “witness” means a person who has first-hand knowledge (through sight, hearing, smell, taste, or touch) of an event related to an alleged violation of the Code of Student Conduct and provides information which is considered during student conduct proceedings. A “character witness” is an individual who may or may not have first-hand knowledge of an event but who is able to attest to the character of a charged or charging party.
M. The term “investigator” means a person(s) who has been identified and trained to gather information in cases which involve alleged violations of the Code of Student Conduct. The investigator shall be a member of the university community and not an individual who is suspended or expelled or under any other conduct outcome. An individual who is charged in same fact pattern related to the complaint may not serve as an investigator.

N. The term “student conduct officer” means a university official who is authorized by the Senior Vice President for Student Affairs or designee to manage the student conduct process, including issuing charges, facilitating informal resolutions, and coordinating hearings.

O. The term “Student Conduct Committee” means the decision-making body designated and trained to conduct a hearing to determine if a student or student organization is responsible for a violation of the Code of Student Conduct and, if so, to assign conduct outcomes. Committee appointments are effective at the beginning of fall academic term through the end of summer academic term. The voting members of the committee consist of eleven (11) faculty members (two (2) of whom serve as chairs), fifteen (15) undergraduate students, two (2) graduate students, and one (1) member of the Administrative and Professional Assembly (A&P). The Director of Student Conduct or designee serves as a non-voting member and coordinates all Hearing Panels. Faculty members and the A&P representative shall be appointed for three (3) year staggered terms by the university President through the standard university committee appointment process. Two (2) of the faculty members are designated as co-chairs by the university President. Undergraduate students are appointed for one (1) year terms by the President of the Student Government Association with approval from the Student Senate. Graduate students are appointed for one year (1) terms by the Dean of the Graduate School. In addition, each student organization council (Panhellenic, National Pan-Hellenic Council, and Organizations Board) shall nominate three (3) representatives who will serve on hearing panels for student organization cases.

P. The term “Hearing Panel” means a subset of the Student Conduct Committee designated for a particular case. A Hearing Panel shall be made up of two (2) university officials (faculty and/or A&P representative), two (2) students, and one (1) faculty member chairperson. In student organization cases, a representative from the respective council (Panhellenic Council, National Pan-Hellenic Council, or Organizations Board) will serve as one of the two (2) student representatives. The council representative may not be a member of the charging or charged organization.

Q. The term “Appeals Officer” means the Assistant Vice President for Student Development or designee. Any appeal that does not include outcomes of suspension or expulsion will be reviewed by the Appeals Officer.

R. The term “Appeals Panel” means a subset of the Student Conduct Committee designated and trained to review cases that are appealed based on a written appeal by a charging party or charged party and that include conduct outcomes of suspension or expulsion. The Appeals Panel shall be made up of one (1) university official, one (1) student, and one (1) faculty member chairperson. Members of the Hearing Panel in the original hearing may not serve on the Appeals Panel for a case in the same fact pattern.

S. The term “complaint” means a written report, statement, or allegation submitted to Student Conduct that describes behavior or actions which may violate the Code of Student Conduct. A complaint does not necessarily result in charges; a complaint will be reviewed and/or investigated to determine merit and whether a case should proceed through the student conduct process.
T. The term “investigation” means the informal or formal process of gathering and reviewing information pertinent to an alleged violation of the Code of Student Conduct. Student Conduct may continue to gather and review additional information during any phase of the student conduct process prior to the start of a hearing. All information gathered and used to support charge(s) will be accessible to the charged party in accordance with the terms outlined in this document.

U. The term “charge” means a formal written notification of alleged Code of Student Conduct violations issued to a student or student organization after Student Conduct has determined sufficient information exists to continue with student conduct procedures. Charges do not imply that a student has been found responsible for a violation of the Code of Student Conduct. A student or student organization may be charged with one or more violations of the Code of Student Conduct relating to a complaint.

V. The term “facilitated informal conference” means structured communication between the charged student and the charging party, facilitated by a student conduct officer, in which the charged student may accept recommended conduct outcomes. Any resolution agreed upon at this stage of the process is considered to be a conduct finding.

W. The term “resolution” means the articulated disposition of a case including a determination of responsibility (or not) for a violation of the Code of Student Conduct and any assigned conduct outcomes. Informal resolutions are the result of a review of a complaint which is determined to have no merit or of an agreement reached in a facilitated informal conference. Formal resolutions are the result of a hearing and/or an appeal.

X. The term “conduct outcome” means consequence(s) assigned as a result of behavior(s) which led to a finding or acceptance of responsibility for a violation of the Code of Student Conduct. The list of conduct outcomes is contained in Article IX of the Code of Student Conduct.

Y. The term “hearing” means the presentation of pertinent information, evaluation and assignment of credibility and weight of that information, and determination whether the preponderance of the information leads to a finding of responsibility. In cases in which a student or student organization is found responsible for violation(s) of the Code of Student Conduct, conduct outcomes are assigned. Hearings are conducted by a Hearing Panel.

Z. The term “appeal” means a written request by a charged party or charging party to review the decision of the Hearing Panel utilizing one or more of the bases of appeal as outlined in Article X. An appeal shall include a review of the case file, evaluation of the elements of the case pertinent to the basis or bases for the appeal, and rendering of a decision. The process allows for one appeal review, and the decision of either the Appeals Officer or Appeals Panel is final.

AA. The terms “shall” and “will” are used in the imperative sense.

BB. The term “may” is used in the permissive sense.

CC. The term “preponderance of the information” means the standard by which a finding of responsibility for charge(s) of violation(s) of the Code of Student Conduct is ascertained. Determination shall be made on the basis of whether it is more likely than not that the charged party is responsible for a violation of the Code of Student Conduct.


III. Jurisdiction and Authority

A. Students, upon acceptance of admission to Auburn University, are expected to abide by university policies and are subject to conduct action by the university upon violation of the Code of Student Conduct. A student, by accepting admission to Auburn University, in no way abrogates responsibility as a citizen to obey all public laws.

B. A student organization, upon recognition by Auburn University, is expected to abide by university policies and is subject to conduct action by the university upon violation of the Code of Student Conduct. Accordingly, student organizations are required to comply with the written policies of the university. A student organization’s recognition by the university in no way abrogates responsibility as a group of citizens to obey all public laws.

C. Only a duly authorized agent, who is officially appointed by the President of Auburn University, shall have the right, if it is deemed necessary, to initiate legal proceedings on behalf of the university against a student for violation of public law on campus in which university properties and/or vested interests are involved.

D. The SVPSA has primary responsibility and general authority for the administration of the Code of Student Conduct. Further delegation of this authority is made by the SVPSA to Student Conduct and others. Exceptions include infractions by students enrolled in the School of Pharmacy and College of Veterinary Medicine where cases will be handled by that school or college following procedures adopted by them.

E. Alleged violations of the Academic Honesty Code will be referred to the Office of the Provost; violations that pertain to both the Code of Student Conduct and the Academic Honesty Code will be referred to the Provost, who will refer the case as appropriate.

F. Appeals of university traffic and parking regulations will be referred to the Auburn University Traffic Appeals Board.

G. Alleged violations of the Community Standards as outlined in the Guide to Residential Living will be referred to University Housing.

H. Alleged acts that may constitute violations of the university’s Title IX Sexual Harassment Policy, Policy Against Discrimination and Harassment, or any other policies administered by the Office of Affirmative Action/Equal Employment Opportunity (AA/EEO) will be referred to that office. In cases of the same fact pattern where there are violations of the aforementioned policies as well as the Code of Student Conduct, the Office of AA/EEO will address all violations through the processes outlined in the policies managed by that office.

I. Student Conduct may involve and collaborate with the (inter)national organization(s) associated with an Auburn University chapter of a student organization during the investigation, adjudication, and follow-up of any particular case.

J. Interfraternity Council (IFC) organizations that allegedly violate the Code of Student Conduct will be referred to the Interfraternity Council following completion of an investigation. IFC organizations that allegedly violate the Title IX Sexual Harassment Policy or the Policy Against Discrimination and Harassment will be referred to the Office of Affirmative Action/Equal Employment Opportunity as referenced in Section III.H.
K. The student conduct process may be initiated in response to a student’s or student organization’s behavior which allegedly violates both the criminal law and the Code of Student Conduct without regard to the pendency of civil or criminal litigation in court or criminal arrest and prosecution. Determinations made or conduct outcomes imposed under this Code shall not be subject to change because criminal or civil charges arising out of the same fact pattern were dismissed, reduced, or resolved in favor of or against the student.

L. Any question of interpretation or application of the Code of Student Conduct shall be referred to Student Conduct.

N. The Code of Student Conduct shall be reviewed every year under the direction of Student Conduct. Failure to conduct this review shall not invalidate any portion of the Code of Student Conduct.

O. If a student organization is accused of violating the Code, the processes outlined in this document will be utilized to determine if an organization is responsible or not responsible. The organization’s actions will be assessed to determine the organization’s role in:
   • Negligently allowing behavior. The student organization did not follow policies and procedures which could have prevented the violation of the Code of Student Conduct;
   • Condoning behavior. The student organization did not take steps to prevent the behavior, did not actively oppose the behavior and/or has a culture of behavior that violates the Code of Student Conduct;
   • Facilitating behavior. The student organization coordinated or was an active player in the violation of the Code of Student Conduct.

Conduct outcome(s) assigned to a student organization will be related, in part, to the category(ies) above in which the violation falls.

P. The Code of Student Conduct shall apply to a student’s or student organization’s behavior which takes place in the following areas or situations:
   a. University premises,
   b. University-sponsored activities away from the university premises,
   c. Events/functions whether officially approved or considered by a reasonable person to be hosted by a student organization,
   d. Property owned, leased or occupied by a fraternity, sorority and/or other student organization recognized by the university.

Q. The Code of Student Conduct shall apply to a student’s or organization’s behavior wherever it occurs in any of the following circumstances:
   a. Threatening and/or committing physical violence against another person (assault, assault and battery, assault with a dangerous weapon, or harassment);
   b. Participation in hazing or harassment of Auburn students, as defined in the Student Policy eHandbook;
   c. When there is substantial information that the student’s or student organization’s continued presence at the university is potentially dangerous to the health, safety, and/or property of the university community, whether public authorities have brought charges or imposed penalties or not;
   d. Furnishing false information to the university;
e. Forgery, alteration, or misuse of university documents, records, or identification cards for non-academic purposes;
f. Violates a previously issued no contact directive;
g. When the student’s or student organization’s behavior materially and substantially interferes with the university’s mission and functions.

IV. Standards of Community Conduct

A. In fulfillment of obligations to the university community, each Auburn student and student organization is expected to comply with these Standards of Community Conduct.

The following conduct is prohibited:
1. Physical abuse, threats, intimidation, harassment, stalking, coercion, and/or other behavior which threatens or endangers the health and/or safety of any person.
2. Violation of the Anti-Hazing Policy.
3. Unauthorized entry into any office, residence hall, or building or other university properties on university premises (for purposes other than theft of academic documents, which is addressed in the Academic Honesty Policy), and/or unauthorized possession, duplication, and/or use of keys or devices used for entry to any university premise.
4. Vandalism, malicious or negligent destruction, damage, or misuse of public or private property on university premises,
5. Theft, larceny, or embezzlement of the property of another person, the university, or another entity,
6. Acts of dishonesty, including but not limited to the following:
   a. Withholding material information from the university and/or furnishing false information to any university official or office.
   b. Forgery, alteration, or misuse of any university document, record, or instrument of identification.
7. Unauthorized use of university computer facilities and/or resources as stated in university policies including but not limited to copyright infringement and misuse of accounts;
8. Disruption of and/or interference with, university academic or administrative activities and/or unauthorized occupation of facilities on university premises.
9. Conduct that is disorderly, lewd, or indecent; breach of peace or aiding, abetting, or procuring another person to breach the peace (This regulation does not prohibit peaceful assembly and protest.)
10. Manufacture, sale, use, distribution, or possession of and/or driving under the influence of narcotics, barbiturates, amphetamines, marijuana, sedatives, tranquilizers, hallucinogens, and/or other similar known drugs and/or drug paraphernalia and/or other chemicals unless expressly permitted by law and/or university policy
11. Public intoxication, and/or manufacture, sale, misuse, distribution, possession of and/or driving under the influence of alcoholic beverages or liquors unless expressly permitted by law and/or university policy.

12. Failure to comply with the official and proper regulation or order of a university official or a duly designated, identified authority, agent, or agency and/or failure to identify oneself to these persons when requested to do so.

13. Violation of any university policy or regulation published in hard copy or electronically on the Auburn University website except where jurisdiction is explicitly assigned to another university department.

14. Violation of federal, state, or local law.

15. Illegal or unauthorized possession of firearms, explosives, other weapons, or dangerous chemicals on university premises or use of any item, even if legally possessed, in a manner that harms, threatens, or causes fear to others. A list of prohibited weapons can be found in the Dangerous Weapons and Firearms Policy of the Student Policy eHandbook.

16. Abuse of Code of Student Conduct including:
   a. Intentionally initiating or causing to be initiated any false report or complaint,
   b. Attempting to coerce or discourage an individual’s participation in or use of student conduct procedures,
   c. Attempting to influence the impartiality of a student conduct officer, member of a Hearing Panel, Appeals Officer, and/or member of an Appeals Panel prior to and/or during the course of student conduct procedures,
   d. Verbal and/or physical intimidation and/or retaliation of any party to student conduct proceedings prior to, during, and/or afterwards,
   e. Committing a violation of university policy while on conduct probation and/or failing to meet deadlines imposed in accordance with university policy.
   f. Influencing or attempting to influence another person to abuse Code of Student Conduct procedures.
   g. Failing to abide by any conduct outcome as assigned through student conduct procedures.

V. Temporary Disciplinary Action and Holds

A. Temporary Disciplinary Action
In extreme cases in which the action of a student or student organization poses an immediate threat to the well-being of the university community, or where there is substantial information that the continued presence of the student or student organization on the campus could disrupt the university, the SVPSA or designee may take temporary disciplinary action prior to or during university disciplinary procedures. Temporary disciplinary action for an individual student may include denial of access to residence halls, university premises (including academic classes) and/or other activities or privileges for which the student might otherwise be eligible, as determined by the SVPSA or designee. Temporary disciplinary action for a student organization may include discontinuation of organization operations including new member activities, organization events and meetings, reservation / use of university facilities, participation in the athletic block seating program, and/or any other activity or privilege for which the student organization might otherwise
be eligible as determined by the SVPSA or designee. Temporary disciplinary action does not replace the regular university disciplinary process. Upon assignment of a temporary disciplinary action, the university shall take all appropriate measures to complete the student conduct process with reasonable promptness. If the SVPSA or designee determines that the student’s or student organization’s presence no longer poses an immediate threat, the temporary disciplinary action shall be removed pending resolution of the conduct process.

B. Holds
Student Conduct may place a hold on a student’s academic record at any point during the student conduct process to ensure compliance with conduct outcomes and/or pending the resolution of the student conduct process. The hold will be released when the terms and conditions of the conduct outcomes have been satisfied and/or the student conduct process has been completed. In cases in which a student is expelled from the university, the hold will permanently remain on the student’s academic record to ensure the student does not reenroll.

VI. Rights of the Charged Party
A student or student organization accused of violating the Code of Student Conduct has the following rights:

A. The right to be informed in writing of the charge(s), student conduct process and procedures.
B. The right to have an advisor present throughout the student conduct process. This advisor may advise the student or student organization, but may not represent the student or student organization.
   1. A student or student organization should select as an advisor a person who is able to be present at the scheduled date and time for student conduct proceedings. Delays will not normally be allowed due to scheduling conflicts of an advisor
   2. A student or student organization’s advisor shall be allowed to be present in student conduct proceedings only while the student or student organization representative is present.
C. In advance of a hearing, the right to be informed of the charging parties’ documentary information, names of known witnesses and the procedures involved.
D. The right to receive written notice of the time, place and procedures of the hearing if a case is referred to the Student Conduct Committee for a hearing.
E. The right to present witnesses and pertinent information and to be present throughout the presentation of witnesses and pertinent information during a hearing, if a hearing is conducted.
F. The right to receive written notification of the resolution of a case, including any assigned conduct outcomes.
G. The right to appeal using bases outlined in Article X of the Code of Student Conduct.
H. The right not to give statements or answer questions during the conduct procedures, understanding that decisions will be made based on the information available.

VII. Rights of the Complainant/Charging Party
A complainant and charging party have the following rights:
A. A complainant and charging party have the right to be informed about the student conduct process and procedures.

B. A complainant has the right to be informed of whether the complaint is determined to have merit.

C. A charging party has the right to have an advisor present during student conduct proceedings. This advisor may advise the charging party, but may not represent the charging party.
   1. A charging party should select as an advisor a person who is able to be present at the scheduled date and time for student conduct proceedings. Delays will not normally be allowed due to scheduling conflicts of an advisor.
   2. A charging party's advisor shall be allowed to be present in student conduct proceedings only while the charging party is present.

D. In advance of a hearing, a charging party has the right to be informed of the charged parties’ documentary information, names of known witnesses and the procedures involved.

E. A charging party has the right to present witnesses and pertinent information and to be present throughout the presentation of witnesses and information during a hearing, if a hearing is conducted.

F. The charging party has the right to be notified of the dispensation of the case as federal law requires or permits.

G. The charging party has the right to appeal using the bases outlined in Article X of the Code of Student Conduct.

VIII. Procedures

The Code of Student Conduct procedures are initiated when a member of the university community files a complaint against a student or student organization.

A. Filing a Complaint
   A member of the university community who brings forward information pertaining to an alleged violation of the Code of Student Conduct shall provide information of the alleged violation to Student Conduct as soon as possible after the incident takes place, but no later than thirty (30) working days after the alleged violation. In the event the information is brought forward more than thirty (30) working days after the alleged violation, the complainant must submit a written request to the SVPSA or his/her designee who may, upon a showing of good cause by the complainant, allow the case to proceed.

B. Review
   1. When Student Conduct receives a complaint regarding an individual student or students, a student conduct officer will review available information and may gather information to determine if the complaint has merit. Student Conduct may gather and review additional information during any phase of the student conduct procedures prior to the start of a hearing. All information gathered and used to support charge(s) shall be accessible to the charged student/student organization in accordance with the process described in this policy.
   2. When Student Conduct receives a complaint regarding a student organization, a third party investigative team will be designated to investigate the complaint. The team will consist of one (1) university official and one (1) student who is a member of the accused student
organization’s respective council (Interfraternity Council, Panhellenic Council, National Pan-Hellenic Council, or Organizations Board). In addition, the university may involve representative(s) from national offices of the accused student organization. The final investigation report shall be provided to Student Conduct. For cases in which the accused student organization is a member of the Interfraternity Council, the final investigation report shall be forwarded to the Interfraternity Council to review, process and adjudicate the complaint.

3. Should the information available not merit the issuance of charge(s), a student conduct officer will notify the complainant and may notify the accused regarding the decision and may facilitate an educational conversation with one or more involved parties.

4. If there is no merit to the complaint, no charges will be issued.

C. Notification of Charges

1. Should the information available be sufficient to issue charge(s), Student Conduct will send a notice of charge(s) to the accused party, who upon the sending of a notice of charges becomes a charged party. Notice of charges shall include formal written notification of alleged violations including the alleged behavior and the policies alleged to beviolated.

2. In cases involving more than one charged party in the same fact pattern, a student conduct officer may permit a facilitated informal conference or a hearing concerning the involved parties to be conducted either separately or jointly.

3. In cases where the alleged victim is not the complainant, Student Conduct will notify the alleged victim that a complaint has been filed and offer for that person to participate in the process.

4. Upon the notification of charges, a charging party shall be named. In many cases involving individual student behavior, the original complainant is the charging party.

5. Student Conduct may assist in identifying a member of the university community to serve as the charging party under one or more of the following conditions:
   a. There are multiple acts by the same party that form a pattern of behavior that could constitute a violation.
   b. There are multiple charging parties or multiple complaints regarding the same party that arise out of the same fact pattern. In this instance, a student conduct officer may select one of the charging parties or another member of the university to represent the case.
   c. The Director of Student Conduct finds merit, it is in the best interest of the university community to charge a student/student organization and a charging party has not been identified.
   d. When a charging party withdraws due to coercion or intimidation.

6. A university official who is appointed to serve as the charging party may not otherwise be involved in the case (e.g. as an investigator, Hearing Panel member, Appeals Panel member etc.

D. Facilitated Informal Conference

1. Meeting with Charging Party
   a. A student conduct officer will meet with the charging party to discuss the student conduct procedures. The charging party will discuss conduct outcomes which may be presented to the charged party during the facilitated informal conference.

2. Meeting with Charged Party
   a. A student conduct officer will meet with the charged party to discuss the charge(s), processes for resolution, and the range of conduct outcomes.
   b. For cases involving individual student behavior, the proposed informal resolution may include suggested modifications by the student conduct officer to ensure that conduct outcomes are commensurate with the circumstances and behavior of the charged student based on one or more of the following:
c. Previous conduct history and conduct outcomes relating to the charged student. Simultaneous charges by a separate charging party which indicate additional behavior not contained in the original complaint.

3. Should the charging party, charged party, and student conduct officer be able to reach mutual agreement regarding the charge(s) and conduct outcome(s), an informal resolution will be reached.

4. Should the charging party, charged party, and student conduct officer be unable to reach mutual agreement, the case shall be referred to the Student Conduct Committee for a hearing.

E. Hearing

1. Upon referral of the case to the Student Conduct Committee, The Office of Student Conduct shall provide written notice to the charged party and the charging party of the hearing procedures. The Office of Student Conduct shall also inform the charged party and charging party of the opportunity to meet with the student conduct officer prior to a hearing to clarify procedures.

2. Membership of Hearing Panel
   a. The Office of Student Conduct assembles the Hearing Panel for each case which shall consist of representatives from the Student Conduct Committee including two (2) university officials (may be faculty and/or A&P representative), two (2) students (graduate and/or undergraduate), and one (1) faculty chairperson from the Student Conduct Committee. In student organization cases, a representative from the respective council (Panhellenic Council, National Pan-Hellenic Council, or Organizations Board) will serve as one of the student representatives. When a student organization is charged, the respective council will nominate a student to serve on the Hearing Panel. The student may not be a member of the organization which is charging or being charged in the case.
   b. If a member of the Hearing Panel is involved in a violation to be reviewed by the panel, that member shall be replaced by an alternate. If a chairperson is unavailable to serve on a hearing panel, the Office of Student Conduct will request that a faculty member from the Student Conduct Committee serve as chairperson. A quorum for the Hearing Panel shall be five (5) members: of who three (3) must be university officials (including one (1) faculty chairperson) and two (2) must be students.
   c. The Hearing Panel will conduct its deliberations in closed and confidential sessions.
   d. No member may abstain from voting, and the chairperson will only vote in the case of a tie. A simple majority vote will sustain the findings of the panel.

3. Submission of Information
   a. The charged party and charging party have three (3) working days from the date of the notice to submit documentation for consideration in the hearing. The submitted documentation should include information about the incident, a response to the charges, names of known witnesses and documentary information to be presented at the hearing.
   b. If either party fails to submit documentation before the hearing, the chairperson will determine whether information presented during the hearing will be allowed.

4. Hearing Procedures
   a. A hearing date shall be set by the chairperson of the Hearing Panel in coordination with the Office of Student Conduct. The Hearing Panel shall make every effort to hear the case with reasonable promptness. All parties shall be notified of the time, date, and location of the hearing and the specific charge(s) being considered no less than seven (7) working days between the date of notification and the date of the hearing. An exception to the seven (7) day preparation period may occur if all parties agree to schedule the hearing for an earlier date.
   b. If the charged party and/or charging party fails to attend the hearing following written notification of the hearing date and without good cause as determined by the Hearing Panel, or if the charged party and/or charging party made it impossible to deliver the notice.
despite diligent efforts, the Hearing Panel may hear and resolve the case based on the information available.

c. Case preparation shall be carried out by staff in the Office of Student Conduct. The chairperson of the Hearing Panel, the charged party, and the charging party may review (but not copy) any witness lists, statements and written documentation at least two (2) working days prior to the date of the hearing.

d. The chairperson of the Hearing Panel shall exercise reasonable control over the hearing and shall exercise his or her discretion to ensure a fair process. All procedural questions are subject to the final decision of the chairperson.

e. Each party shall have the right to give an opening statement.

f. Each party shall have the right to present witnesses and information at a hearing and to be present during the presentation of other witnesses and information.

g. Each party shall arrange for the attendance of his/her own witnesses.

h. The chairperson of the Hearing Panel may request the appearance of additional witnesses if such witnesses could present relevant information that could have a material impact on the resolution of the case.

i. When a witness fails or refuses to appear, the Hearing Panel has the option to proceed in that witnesses’ absence and make a decision on the basis of the information available.

j. Pertinent records, exhibits, and written statements may be accepted as information for consideration by the Hearing Panel at the discretion of the chairperson.

k. The charged party is encouraged to give a statement and to cooperate with the Hearing Panel throughout the case. However, failure of the charged party to make a statement or to answer any or all questions shall not be considered in the determination of whether a charged party is responsible for violating the Code of Student Conduct. The Hearing Panel will make a decision based on the information available.

l. A charged party’s prior conduct record shall be inadmissible as information when determining whether or not a student is responsible for the charges as presented. However, if the charged party is found responsible, the conduct prior record may be considered by the Hearing Panel in determining appropriate conduct outcomes.

m. The burden of proof rests with the charging party and will be satisfied by a preponderance of the information.

n. Formal rules of process, procedure, and/or technical rules of evidence, such as are applied in criminal or civil court, are not used in hearings.

o. There shall be a digital recording, of all hearings. The record shall be the property of the university and it shall be the only record made of the hearing. Deliberations shall not be recorded.

p. Hearings shall be private and confidential. The charging party and the charged party shall be allowed to attend the hearing (excluding deliberations which will be conducted in closed session), and shall have the right to have an advisor present throughout the hearing. Witnesses shall be present only when called upon by the Hearing Panel and will not be present during other portions of the hearing.

q. The charging party and charged party are responsible for presenting their own information. Advisors or any other persons admitted to the hearing are not permitted to participate directly in the hearing.

r. To address concerns for the personal safety, well-being, and/or fears of interaction of participating parties, the Hearing Panel may provide separate facilities by using a visual screen and/or by permitting participation by telephone, audio recording, written statement, or other means as determined in the sole judgment of the chairperson to be appropriate.

s. In compliance with federal law, the Office of Student Conduct will make reasonable accommodations for individuals with disabilities who are involved in student conduct proceedings and who are registered with the Auburn University Office of Accessibility.
t. Findings: the Student Conduct Committee will determine the outcome based on a preponderance of the information submitted. No member may abstain from voting, and the chairperson will only vote in the event of a tie. A simple majority vote will sustain the decision of the Hearing Panel.

u. The Office of Student Conduct will notify the charged party and the charging party, as appropriate, of the decision of the Hearing Panel. No conduct outcome assigned by the Hearing Panel shall be enforced for five (5) working days after notification of the decision or after the completion of an appeal, whichever is later.

IX. Appeals

A. Scope – Appeals will be reviewed by an Appeals Officer or an Appeals Panel. Only cases which are decided in a hearing by a Hearing Panel may be appealed. A charged party and/or a charging party may submit an appeal. Decisions made by a Hearing Panel shall not be final until an appeal deadline is passed, or when the appeal process is exhausted, or when a student chooses not to appeal.

1. Appeals in cases with conduct outcomes that do not include suspension or expulsion will be reviewed by an Appeals Officer.
2. Appeals in cases with conduct outcomes including suspension or expulsion will be reviewed by an Appeals Panel.

B. Membership of Appeals Panel

1. The Appeals Panel shall be made up of individuals from the Student Conduct Committee who did not serve on the original hearing panel including one (1) university official (may be faculty or A&P representative), one (1) student, and one (1) faculty member chairperson from the Student Conduct Committee. In student organization cases, a representative from the respective council (Panhellenic Council, National Pan-Hellenic Council, or Organizations Board) will serve as the student representative. When a student organization is charged, the respective council will nominate a student to serve on the Appeals Panel. The student may not be a member of the organization which is charging or being charged in the case. Members of the Hearing Panel in the original hearing may not serve on the Appeals Panel for a case in the same fact pattern.
2. Panel decisions shall be made by a simple majority vote of the committee.
3. The Appeals Panel will conduct its deliberations in closed and confidential sessions.
4. No member may abstain from voting, and the chairperson will only vote in the case of a tie. A simple majority vote will sustain the findings of the panel.

C. Bases of Appeal

1. Failure to adhere to guidelines as outlined in the Code of Student Conduct: To determine whether the hearing was conducted fairly in light of the charges and information presented, and in conformity with prescribed procedures.
2. Severity of the conduct outcome(s): To determine whether conduct outcome(s) imposed were appropriate for the violation of the Code of Student Conduct for which the charged party was found responsible.
3. Information not available at the time of the original hearing: To determine whether new information which would influence or alter the decision of the hearing became available. For new information to be considered, such information and/or facts were not known, or could not have been known, to the person appealing at the time of the original hearing.

D. Procedures

1. Upon notification of the decision of the Hearing Panel, the charged party and/or charging party
may appeal. The appeal must be submitted in writing to the Office of Student Conduct within five (5) working days after receipt of notification. The Office of Student Conduct will forward the appeal to the appropriate appeals body and to the charged and/or charging party. Upon receipt of the appeal, the charged and/or charging party may submit a written response within three (3) working days of receipt of the other parties’ appeal.

2. The appeal must include a full statement of asserted information to support one or more bases of appeal (listed above). If there is insufficient information to support one or more bases for appeal, the appeal may be denied.

3. The Appeals Officer or Appeals Panel may take any of the following actions in response to an appeal:
   a. Review the case and uphold the decision of the Hearing Panel.
   b. Review the case and modify the decision of the Hearing Panel.
   c. Review the case and require that it be heard again by the same or a new Hearing Panel.

A letter outlining the appeal decision shall be sent to the charged party and the charging party. The process allows for one appeal, and the decision of either the Appeals Officer or Appeals Panel is final.

X. Conduct Outcomes

The following conduct outcomes may be imposed upon a student or student organization found responsible for violating the Code of Student Conduct:

A. Written Warning: A written expression of disapproval to the student or student organization for violation of the Code of Student Conduct.

B. Loss of Privilege: Denial of specified privileges for a designated period of time including but not limited to attending an Intercollegiate Athletics sporting event, participating in an intramural or club sports activity, representing the university in an official capacity, hosting or sponsoring student organization activities/events, holding an elected or appointed student office or appointment to a university committee, and/ or entering/using a university facility.

C. Service Hours: A designated number of service hours to be completed by a specified date. Location and projects for completion of service hours must be approved by the Office of Student Conduct.

D. Educational Outcomes – Programs, projects, or assignments designed to educate a student or student organization about the effect of that student’s or student organization’s behavior including but not limited to an alcohol and/or other drug education program, a reflection paper, community or campus service, and/or a letter of apology.

E. Loss of Housing: Recommendation to the Department of Housing and Residence Life that the student be removed from university-operated Housing for a designated period of time.

F. Restitution: Compensation to an injured party for damaged, lost, or destroyed property.

G. No Contact Order: A directive that restricts contact between individuals in any way including but not limited to contact in person, via email, phone, text messaging, social media or any other method of communication. Violation of a No Contact Order may result in further charge(s).

H. Conduct Probation: An official warning that the student or student organization’s conduct is in violation of the Code of Student Conduct but is not sufficiently severe to warrant expulsion or
suspension. A student or student organization on conduct probation shall have their conduct under review for a specified period of time. This conduct outcome may require regular meetings with a university official to ascertain and evaluate compliance with university policy. Additional restrictions or considerations may also be imposed, depending on the nature and severity of the misconduct. If there is a finding of responsibility for subsequent violations of the Code of Student Conduct during this period of time, additional conduct outcomes may be assigned.

I. **Suspension:** Removal of a student or student organization from the university for a stated period of time. During the suspension period the student shall not be allowed to take any courses at Auburn University on campus property or as part of a study abroad experience. During the suspension period, the student or student organization is not permitted on university premises, may not be considered for employment at the university while on suspension, may not serve as an elected or appointed leader or officer in a student organization, and may not attend university or student organization sanctioned events without approval from the Office of Student Conduct. An assigned suspension takes effect when the appeal of the case is exhausted, waived, or the time limit has passed. During the suspension period, a student is considered to be “not in good standing” with the university.

J. **Expulsion:** Permanent removal of the student from the university. Upon being expelled from the university, a student is not permitted on university premises, and may not attend university or student organization sanctioned events without approval from the Office of Student Conduct.

K. **Loss of Recognition:** Removal of recognition of a student organization for a designated period of time or indefinitely. Upon loss of recognition, a student organization may not receive any benefits of recognition.

**XI. Student Records**

A. The Family Educational Rights and Privacy Act (FERPA) is a Federal law that protects the privacy of student education records, including student conduct records. Records of proceedings for conduct cases shall be considered confidential and will be filed in the Office of Student Conduct. Pending cases will be retained as long as is administratively necessary as determined by the Office of Student Conduct or permanently if the student or student organization is expelled, suspended, or lost recognition. Other records will be retained for a period of seven (7) years following the date of the incident, five (5) years after closure of the case file, or until the student leaves the university, whichever is longer. Access to these records will be limited as indicated by applicable law and university policy as outlined in the Student Policy eHandbook. If a student under the age of 21 is found responsible for a violation of university policy involving alcohol and/or other drugs, the university may notify the student’s parent(s) or guardian(s).

B. Violations of the Code of Student Conduct are not noted on a student’s academic transcript. If a student is expelled or suspended from the university, a letter shall be attached to the student’s academic transcript. This action shall be taken to notify other schools or prospective employers that the student is not presently in good standing with the university. In cases of suspension, a student, upon eligibility to return to Auburn University, may request that the letter be removed. This request must be submitted in writing to the Office of Student Conduct who will notify the Registrar.

C. **Expungement:** A student may, during the semester of their graduation or thereafter, request in writing that their disciplinary record be expunged. In order for their record to be evaluated for
possible expungement, the student must demonstrate that he/she has applied to graduate by submitting a copy of the approved application for graduation or a signed letter from the student’s academic advisor confirming that the student is eligible. In the written request, the student should include what they have learned from the incident, how their behavior has changed since the incident and any steps taken to address the behavior. Generally, the student record may not be expunged if the record includes more than one violation of the Code of Student Conduct, sanction(s) that were not completed by the required deadline, an incident resulting in personal injury, property damage, providing alcohol to minors, possession and/or distribution of drugs, violation of the weapons policy, disorderly conduct, sexual misconduct, discrimination, harassment, criminal behavior or suspension/expulsion. Expungement decisions shall be made at the sole discretion of the Director of Student Conduct. An expunged record will not be released except as required by law but will be maintained internally according to the guidelines listed in XI.A. In addition, reports and/or other correspondences maintained by other university departments, local and/or campus police, or another reporting agency are not subject to this expungement policy. Additionally, previous disciplinary record checks reported by the Office of Student Conduct or another university department will be affected by this process.

XII. Medical Assistance Policy

A. Purpose Statement
The health, safety, and welfare of Auburn University students are of the utmost importance. As such, all students are expected to alert appropriate emergency officials in potentially serious or life-threatening situations. The Medical Assistance Policy empowers students and student organizations to seek medical assistance for individuals who may be experiencing health-related complications from alcohol, drugs, or other substances. The policy aims to reduce barriers to seeking help and to encourage students and student organizations to make responsible decisions in potentially serious or life-threatening situations. For individual students eligible for exemption under the Medical Assistance Policy, the incident will not appear on a student’s disciplinary record. A student organization’s compliance with this policy may be considered a mitigating factor for sanctioning by the appropriate judicial body.

B. Policy Applicability
The Medical Assistance Policy may apply in serious or life-threatening situations involving the misuse of alcohol, drugs, and/or other substances for: students seeking medical assistance on their own behalf or who obtain medical assistance under this policy, students seeking and obtaining medical assistance on behalf of another individual, and student organizations seeking and obtaining medical assistance on behalf of a member or guest.

A student or student organization will not be considered eligible for exemption under this policy if the incident is first discovered by a University employee or public safety official (i.e., APD, faculty, administrative staff, residence hall staff, etc.) acting within the scope of their responsibilities.

The policy does not protect flagrant or serious violations of the Code of Student Conduct or other university policies including but not limited to the following: physical abuse or violence, sexual misconduct, hazing, harassment, theft, or vandalism. In addition, this policy does not preclude or prevent action by police or other legal authorities.

Additional and/or elevated disciplinary outcomes may be applied for students and student organizations that fail to follow the Medical Assistance Protocol in potentially serious or life-threatening situations.
C. Medical Assistance Protocol (MAP)
In potentially serious or life-threatening situations, students and student organizations are expected to follow all steps noted below:

1. Immediately contact emergency officials by calling 911 to report the incident,
2. remain with the individual(s) needing medical assistance, so long as it is safe to do so,
3. cooperate with emergency officials,
4. meet with appropriate university officials after the incident and,
5. cooperate with any university and/or law enforcement investigation(s).

D. Students Seeking Medical Assistance
Students are expected to seek medical assistance on their own behalf or on behalf of another individual in potentially serious or life-threatening situations. For individual students eligible for exemption under the Medical Assistance Policy, the incident will not appear on a student’s disciplinary record. The Director of Student Conduct or their designee will determine a student’s eligibility for exemption under this policy based on the incident criteria outlined in XII.B. Policy Applicability.

To be considered eligible for exemption, the student must fulfill the following:

At the time of the incident:
1. Follow the Medical Assistance Protocol (MAP).

Following the incident:
1. The involved student must complete educational interventions, which may include but are not limited to: participation in a substance use education program, conduct probation, community service, and/or a parental notification letter for students under the age of 21.

Previous uses of the Medical Assistance Policy by an individual student may be considered when determining eligibility for exemption and/or in determining educational interventions.

Individual students who fail to complete the educational interventions will be referred to Student Conduct for review and potential disciplinary action.

E. Student Organizations Seeking Medical Assistance
Members of student organizations are expected to seek medical assistance in potentially serious or life-threatening situations. An organization’s compliance with this policy may be considered a mitigating factor for sanctioning by the appropriate judicial body. The Director of Student Conduct or their designee will determine a student organization’s eligibility for exemption under this policy based on the incident criteria outlined in XII.B. Policy Applicability.

To be considered eligible for exemption, the student organization must fulfill the following:

On an annual basis and before the qualifying incident:
1. At least one student organization executive officer or designee must participate in Medical Assistance Policy Overview Training provided by Auburn University and,
2. Organization Members (including executive leadership) must participate in one Medical Assistance Education and Prevention Workshop provided by Auburn University.

At the time of the incident:
1. Follow the Medical Assistance Protocol (MAP).
If after the student organization investigation the judicial body finds merit, the Director of Student Conduct will determine if the organization is eligible for a medical assistance exemption. If the organization is found responsible for the violation(s), the judicial body may consider the medical assistance exemption when applying sanctions. The judicial body may also consider a student organization’s previous use of the Medical Assistance Policy during the sanctioning process.

Organizations that fail to complete the assigned sanctions will be referred to the appropriate judicial body for review and potential disciplinary action.

Adopted: March 1987
Revised: February 28, 2006
Revised: July 24, 2014
Revised May 27, 2016
Revised: July 16, 2019
Revised: March 14, 2020
Revised: July 29, 2020
Revised: September 21, 2021
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<td>5pm - NPHC Advisor Meeting</td>
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<td>5pm - Panhellenic Council</td>
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<td>8am-5pm - IFC Cabinet Interviews</td>
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<td>5pm- Panhellenic Small Group Meetings</td>
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<td>5:30pm- First Round Pi Chi Selections</td>
<td>7-9pm- IFC Spring Orientation</td>
<td>12-2pm- MGC Hot Chocolate Event</td>
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<td>IFC Informal Recruitment Week</td>
<td>First Round Pi Chi Selections</td>
<td>6:30pm- NPHC Meet the Greeks</td>
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# February 2022

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<td>NPHC Week 8am-12pm - Pi Chi Interviews 11:30am-1:30pm - Share a Coke with Greek Life 5-8pm - Pi Chi Selections 9pm - Pi Chi Callouts</td>
<td>NPHC Week 11:45am-1pm - Panhellenic Advisor Meeting</td>
<td>NPHC Week 9am-6pm - Greek Officer Advancement Training</td>
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<td>Black History Month (BHM) Social Media Campaign Begins</td>
<td>6pm - NPHC/UPC Superbowl Watch Party 3pm-10pm</td>
<td>5pm - Panhellenic Small Group Meetings 5pm - Panhellenic Council 7:30-8:30pm - IFC Cabinet</td>
<td>5:30pm - NPHC General Assembly 5pm - Pi Chi Training Southeastern Leadership Greek Association Conference Start</td>
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<td>4pm-10pm - NPHC/UPC Superbowl Watch Party</td>
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- **BHM Social Media Campaign Begins**
- **BHM Social Media Campaign Ends**
- **5pm - Panhellenic Council 7:30-8:30pm - IFC Cabinet**
- **5pm - Panhellenic Small Group Meetings**
- **5pm - Panhellenic Treasurer Round Table**
- **5:30pm - NPHC General Assembly**
- **5pm - Pi Chi Training 5:30pm - NPHC General Assembly**
- **MGC Council Meeting**
- **Greek Life Student Affairs**
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<td>12pm- Greek Administrative Fee is Assessed, Panhellenic Facility Fee and IFC New Member Fee is Assessed for April</td>
<td>5:30- NPHC General Assembly</td>
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<td>11:59pm- Mid-Semester Roster Updates are due</td>
<td>12pm- Greek Administrative Fee is Assessed, Panhellenic Facility Fee and IFC New Member Fee is Assessed for April</td>
<td>5:30- NPHC General Assembly</td>
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<td>Camp War Eagle Council Sign Ups for Students</td>
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<td>11:59pm - Panhellenic Early Recruitment Registration Deadline</td>
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<td>Welcome Week Events</td>
<td>5pm - COB Director Meeting</td>
<td>1:00pm- Fire Life Safety Training</td>
<td>5:30pm- NPHC General Assembly</td>
<td>6:30pm- NPHC Unity Yard Show</td>
<td>9am-2pm- NPHC New Member Training</td>
<td>4-7pm- NPHC President and Advisor Training</td>
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<td>7-9pm- IFC Fall Recruitment Kickoff</td>
<td>7-9pm- Required Fraternity Open Houses</td>
<td>5pm - Panhellenic Council 7-9pm- Required Fraternity Open Houses</td>
<td>7-9pm- Optional Fraternity Open Houses</td>
<td>6:30pm- NPHC Meet the Greeks</td>
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<td>7:30-8:30- IFC Council of Presidents</td>
<td>5pm - Panhellenic Small Group Meetings</td>
<td>5pm - NPHC Virtual Meet the Greeks</td>
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*Welcome Week Events include: 5pm - COB Director Meeting, 5pm - Panhellenic Small Group Meetings, 7:30-8:30pm - IFC Cabinet.*
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<td>12-2pm- MGC Kona Ice</td>
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<td>12pm- NPHC Exec Applications Post</td>
<td>5pm- Panhellenic Small Group Meetings- Recruitment Debrief at Presidents Small Group</td>
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<td>National Hazing Prevention Week</td>
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<td>12pm· Greek Administrative Fee is Assessed. Panhellenic Facility Fee and IFC New Member Fee is Assessed.</td>
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<td>October 31: Panhellenic Executive Board Interviews</td>
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<td>8am-5pm- Panhellenic Cabinet/Recruitment Executive Board Interviews</td>
<td>7:30-8:30pm- IFC Council of Presidents</td>
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<td>7:30-8:30pm- IFC Council of Presidents</td>
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