

Dining Plan Exemption Instructions For Campus Organizations

Campus Dining recognizes that an important part of fraternity life is spending time together eating, studying and hanging out. Many fraternities require active members to participate in 10 or more meals per week at the organization's house. With that in mind, Campus Dining allows fraternity recruits/members who live on campus to have the resident dining plan of \$995 reduced to the \$300 off-campus dining plan rate. **The reduction means that although you will continue to have access to the entire \$995 during the semester, you are only obligated to use \$300 of it. At the end of the semester, whatever balance remains, up to \$695, will be refunded to your SFS account. To receive this refund you must remain a member in good standing of a fraternity that requires a dining plan. *Dining Exemption applications must be submitted each semester.***

PLEASE NOTE: Wellness Kitchen Meal Plans do not qualify for this program.

To have your dining plan reduced, you will need to complete the required application form, obtain the chapter advisor's signature and submit it to campus dining before the deadline.

Here's how to submit your application:

1. Complete the DINING PLAN EXEMPTION APPLICATION (next page)
2. Have the completed application signed by your chapter's advisor
3. Deliver the completed, signed form to Campus Dining's office:

Student Center Suite 1203, 255 Heisman Drive, Auburn University, AL 36849

ALL FORMS ARE DUE ON OR BEFORE THE 20th CLASS DAY OF THE SEMESTER:

*****September 13, 2016*****

4. If you have any questions about this process, please call the Campus Dining office at 334-844-8504.

Auburn University

Dining Plan Exemption/Reduction Application

(Please print in blue or black ink)

All documents must be submitted by the 20th class day of the semester

I am requesting exemption from Auburn University's required participation dining program. The qualifying factor is:

 A. Medical Accommodation: Students with Special Dietary needs may request accommodation. Please attach a letter fully describing your dietary circumstances and documentation by a licensed medical physician.

 Medical Reduction: Students living on campus who have medically documented dietary challenges may request a reduction* (see details below)

 Medical Exemption: Students with severe or debilitating dietary restrictions may request an exemption.

 B. Religious Exemption: Please attach explanation from your religious counselor.

 C. Required to Be Away From Campus: Students must be in a class not convening on Auburn University's main campus. Students must obtain a signature from the appropriate faculty advisor and attach a copy of their semester schedule showing enrollment in the course. Note that this exemption shall not be available to students who have at least one class on campus in the requested exemption semester.

 X D. Campus Organization Reduction*: Students who are active members of a campus organization which requires its members to participate in 10 or more meals per week at the organization's house, may apply for a dining plan reduction. Students must obtain a signature from the organization's advisor.

Please fill in the required information for the exemption you are requesting:

Student Name (print): _____	Student ID # 90 _____
Campus Organization (Fraternity): _____	Semester/year: _____
Student Signature: _____	Date Student Signed: _____
Advisor Name (print): _____	Date Advisor Signed: _____
Advisor Signature: _____	Student's Email: _____

*Dining Plan Reductions reduce the minimum participation to the off-campus rate of \$300. The standard meal plan will be charged to their account, but at semester's end, any unused meal plan dollars in excess of the \$300 plan will be refunded.

It is a violation of the Code of Student Discipline to furnish false information to Auburn University. A student who furnishes false information to the University will be required to make restitution and may face other penalties as appropriate.

Please mail or deliver the application and supporting documentation to:

Campus Dining
Auburn University Student Center
255 Heisman Drive, Room 1203
Auburn University, AL 36849

For additional information regarding the required participation dining plan, please call 334-844-8504 or visit our website.

*****Dining Exemption Applications Must Be Submitted Each Semester*****